



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES
PRESCRIPTION DRUG MONITORING PROGRAM

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**PRESCRIPTION DRUG MONITORING PROGRAM ADVISORY COUNCIL
PUBLIC MINUTES OF THE OCTOBER 18, 2021 MEETING**

The October 18, 2021, meeting of the PDMP Advisory Council (the “Council”) convened at 3:15 p.m. at the Department of Health and Human Services, 29 Hazen Drive, Concord, New Hampshire as well as via ZOOM with the following members present and eligible to vote:

Council Members in Attendance:

Chairman David Strang, MD, NH Medical Society
Tonya Carlton, RPH, Wentworth Douglas Hospital
Sarah Garland, DVM, NH Veterinary Medical Association
Robert Giuda, NH Senate
Joseph Guthrie, NH House of Representatives
Joseph Harding, NH Department of Health and Human Services
Gene Harkless, APRN, NH Board of Nursing (via Zoom)
Bradley Osgood, NH Police Chiefs’ Association (via Zoom)
Thomas Worboys, NH Attorney General’s Office (via Zoom)

Council Members Absent:

Nicole Harrington, RPH, Commissioner, NH Board of Pharmacy
Jay Patel, DDS, NH Board of Dental Examiners
Annika Stanley-Smith, Governor’s Commission on Alcohol & Other Drugs
Michael Viggiano, RPH, NH State Pharmacy Associations
VACANT, NH APRN Society
VACANT, NH Dental Society
VACANT, Governor’s Commission on Alcohol & Other Drugs (public)
VACANT, NH House of Representatives
VACANT, NH Board of Medicine

Staff in Attendance:

Michael Holt, DPHS Administrator
Joanie Foss, Administrative Assistant, NH PDMP
Mark Cioffi, Program Analyst, NH PDMP
Leslie Pond, Auditor, NH PDMP
Kathy Bizarro-Thunberg, NH Hospital Association
James Potter, NH Medical Society
Stephanie Stovall, Bamboo Health (Formerly APPRISS Health)
Iain Watt, Bureau Chief for Emergency Preparedness, Response and Recover

I. Welcome – Introductions

II. Review of January 25, 2021 and June 21, 2021 Meeting Minutes

As a quorum of members were not physically present, this was tabled until next meeting.

III. Update on Vacant Seats (David Strang, Chair)

D. Strang identified four vacant council seats:

- NH Board of Medicine
- NH Dental Society
- NH House of Representatives
- Governor's Commission on Alcohol & Other Drugs

D. Strang will reach out to the NH BOM, and NH Dental Society. J. Guthrie stated he thought there had been an appointment for the NH House of Representative seat, he stated he would look into the appointment. J. Potter will reach out to either Patrick Tufts or Jamie Powers for the Governor's Commission on Alcohol & Other Drugs seat.

IV. Appointment Letters for Current Members (Michael Holt, DPHS Administrator)

M. Holt requested that the Council members obtain official documentation from their appointing affiliations/boards backing the Council's membership. Council members will be responsible for requesting appointment confirmation from their affiliation or board and asks that they forward a copy to him.

V. Report on Term Limit Language for Other State Bodies (Jim Potter, NH Medical Society)

J. Potter conducted a survey of fourteen States' PDMPs Councils term limits:

- One had a four year term/limit one term
- Three had a two year term/limit three terms
- Eleven had a 3 year term/limit two terms.

D. Strang stated NH stands in the middle at a five year term/limit one term.

D. Strang and J. Harding will work on an outline describing a Council member's responsibilities and bring it back to the council for approval. R. Guida as a Senator made a statement that members need to start showing up in person for the Council to be able to conduct business. He will be sending out a letter to the affiliations/boards to that affect.

VI. DHHS Update (Michael Holt, DPHS Administrator)

a. Transition from OPLC to DHHS

The PDMP and staff transitioned to DHHS in July, 2021 with a domain change in July followed by a physical move in September. The program administrator position was posted, but has not yet been filled. Members were asked that if they knew of anyone interested in the position, to let PDMP staff know.

b. Contract Update

The contract is being reviewed by DHHS and is almost complete. The current extended contract runs to the end of January.

c. Quarterly Report Cards

The third quarter prescriber report cards will be going out within the month, which give the provider a comparison to their peers. A new enhancement to this service is the report cards will now be interactive. S. Stovall (Bamboo Health) stated that a provider will not receive a report card if they have not provided a healthcare specialty on their profile. The Council acknowledged a message needs to go out to providers that they need to declare a healthcare specialty on their PDMP profile.

d. Annual Report Update

The annual report is in process and although current statutory language requires it be presented to the DHHS Oversight Committee in November, due to the complexities of the Program migration to DHHS, we plan to ask for an extension to early 2022. If granted, the report will be presented to the A.C. for review at the December meeting.

e. EHR Integration

EHR integration activity will resume once the contract is final.

f. Medical Examiners Study

In-progress.

VII. New Business

None

VIII. Next Meeting

December 13, 2021, 3:00 – 5:00 p.m. A calendar invitation will be sent out.

The meeting was adjourned at 4:26 p.m.