

## Survey Administrator – Paper Script

### 1. INTRODUCE YOURSELF AND THE SURVEY TO THE CLASS (read below).

Thank you for participating in the Youth Risk Behavior Survey today. By participating in this survey, you are taking part in an extremely important effort to understand the health of students in the State of New Hampshire. Educators and health officials value your input.

This survey is being conducted on behalf of the State of New Hampshire. Participating in this survey is voluntary and your grade in this class will not be affected, whether or not you answer the questions. However, only a limited number of students in a small number of schools in the state are participating in this survey, so the answers you give are important as you are representing thousands of other students.

You may skip any questions you do not wish to answer. This is not a test of you or this school. In order to help develop better education programs, educators and health officials want to know more about students like you, and the answers you give are very important so that results are accurate. You will be asked about many different topics, including sexual behaviors, drug use, alcohol and tobacco use, lack of physical activity, poor nutritional habits, or behaviors that may lead to unintentional injury or violence.

### 2. DISTRIBUTE SURVEY BOOKLETS, SCANTRON ANSWER FORMS, PENCILS, AND BLANK SHEETS OF PAPER. EMPHASIZE PRIVACY/ANONYMITY (read below).

Throughout the entire survey process, I will maintain strict procedures to protect your privacy and allow for your anonymous participation. Because the survey is anonymous, no one will know your answers. Please **do not** write your name or anything else on the survey booklet or answer sheet. Your answers are private, and we do not want to know your name. Results of this survey will never be reported by name, class, or school. When you finish the survey, cover your answer sheet with the blank sheet of paper provided. Do you have any questions?

PAUSE HERE TO ANSWER ANY QUESTIONS.

### 3. INSTRUCT THE CLASS IN FILLING OUT THE QUESTIONNAIRE.

Now I would like you to look at the questionnaire. Please take a moment to read the instructions on the front cover of the survey booklet, but do not turn the page yet.

When I tell you to begin, use the #2 pencil you have been given to fill out the scantron answer form. Do not use a pen or any other pencil. Enter the School ID and Class ID that is on the board. Notice that for each question on the questionnaire, there is a corresponding set of ovals on the answer sheet. For each question, choose the one

answer that best fits what you know, feel, or do, then fill in the corresponding oval on the answer sheet.

If you must change an answer, erase your first answer completely. Except for question 5, which asks you to identify your race, only one oval should be filled in for each question.

When you are finished, look over your answer sheet to make sure that you have not skipped any questions you wanted to answer. We have allowed enough time to complete the survey, but you may stop at any time. If you finish before that time, cover your answer sheet with the blank sheet of paper, and stay seated until I ask you to turn it in.

It is important that you answer the questions based on what you really know, really believe, and really do. Do not pick a response just because you think that is what someone wants you to say. I am not allowed to answer any questions during the survey. Simply do the best that you can.

4. WHEN EVERYONE IS **FINISHED**, HAVE STUDENTS PLACE THEIR COMPLETED SCANTRON ANSWER FORMS AND THE SURVEY BOOKLETS IN THE CLASSROOM BOX/ENVELOPE.

5. UPON COMPLETION, THANK PARTICIPANTS (read below).

Thank you for participating in this survey. The information you have provided will be used to develop better health education programs for students in this state. If you have any questions related to the topics on the survey, please speak to me privately.