



ADDENDUM #1
RFA-2023-DEHS-04-EMERG
Emergency Solutions Grant

(Changes are in ***bold, underlined and italicized text*** below to enable vendors to quickly recognize changes in paragraphs and/or wording.)

On March 4, 2022, the New Hampshire Department of Health and Human Services published a Request for Application, soliciting applications for services to increase the wellbeing and health of New Hampshire citizens by preventing and reducing homelessness, and increasing successful placements to permanent housing. Services are funded by the Emergency Solutions Grant (ESG).

Vendors may apply to provide services for any or all of the following program components:

- Street Outreach
- Rapid Re-Housing
- Homelessness Prevention
- Housing Stabilization

The Department is publishing this addendum to:

1. Delete and replace Section 1.1., Purpose and Overview, with the following:

1.1. Purpose and Overview

This Request for Applications (RFA) is published to solicit applications for services to increase the wellbeing and health of New Hampshire citizens by preventing and reducing homelessness, and increasing successful placements to permanent housing. Services are funded by the Emergency Solutions Grant (ESG).

Vendors may apply to provide services for any or all of the following program components:

- Street Outreach
- Rapid Re-Housing
- Homelessness Prevention
- Housing Stabilization

The Department of Health and Human Services (Department), Bureau of Housing Supports (BHS) anticipates awarding up to three (3) contracts to different Vendors, with the goal of having services available in the geographical regions as indicated below.

- Coos, Carroll, and Grafton Counties (Street Outreach, Rapid Re-Housing,



- Homelessness Prevention and Housing Stabilization)
- Rockingham and Hillsborough Counties, excluding the towns listed for Greater Nashua as indicated below. (Rapid Re-Housing, Homelessness Prevention and Housing Stabilization)
- Greater Nashua (City of Nashua and towns of Amherst, Brookline, Hollis, Hudson, Litchfield, Mason, Merrimack, Milford, and Mont Vernon) (Street Outreach)

The Department seeks to ensure that there is statewide coverage of the components described. Regional coverage can be provided by servicing areas directly or through subcontracting approved by the Department. Vendors do not have to service every area of the geographical regions described above and must identify the areas they are applying to serve.

ESG is a United States Department of Housing and Urban Development (HUD) formula grant program. Eligible recipients are states, metropolitan cities, urban counties and territories that apply through the Consolidated Planning process. As the HUD State Recipient for ESG, the BHS must subgrant all ESG funds to units of local government and/or to private, nonprofit organizations. Distribution of funds will be achieved through this competitive procurement process. The ESG program provides funding to:

- Engage individuals and families experiencing homelessness;
- Rapidly re-house individuals and families experiencing homelessness; and
- Prevent families and individuals from becoming homeless.

2. Delete and replace Section 1.5., Compensation & Contract Value, Subsection 1.5.2. with the following:

1.5.2. Funding is anticipated to be available for the resulting contract(s) as follows:

1.5.2.1. Street Outreach, Rapid Re-Housing and Homeless Prevention

The total compensation for all fiscal years to encompass all contracts awarded is anticipated to be approximately \$261,861 at a level-funded rate of approximately \$87,287 per award. Awards will be based upon regional delivery of services that reflects all three (3) services provided in that region. Multiple Vendors may be selected for the same region in order to provide all services in each area. No duplications of services will be awarded for the same population.

1.5.2.2. Housing Stabilization Program

The total compensation for all fiscal years to encompass all contracts awarded is anticipated to be approximately \$428,570 at a level-funded rate of approximately \$214,285 per award.



Awards will be based upon regional delivery of housing stabilization services provided in that region. Multiple Vendors may be selected for the same region in order to provide all services in each area. No duplications of services will be awarded for the same population.

3. Delete and replace Section 3.2., Application Content, Subsection 3.2.1. with the following:

- 3.2.1. A **Transmittal Cover Letter** on the Applicant's letterhead that must:

- 3.2.1.1. Reference, "**RFA-2023-DEHS-04-EMERG**;"
 - 3.2.1.2. Identify the name, title, mailing address, telephone number and email address of the person authorized by the Applicant to contractually obligate the agency or individual;
 - 3.2.1.3. Identify the program components and geographical area(s) to be served.
 - 3.2.1.4. Acknowledge that the Applicant has read this Request for Application, understands it, and agrees to be bound by its requirements;
 - 3.2.1.5. Contain the date that the Application was submitted; and
 - 3.2.1.6. Be signed by an individual who is authorized to bind the Applicant to all statements, including services and prices contained in this Request for Application.