

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF LEGAL AND REGULATORY SERVICES  
HEALTH FACILITIES ADMINISTRATION  
129 Pleasant Street, Concord, NH 03301  
TDD Access: Relay NH 1-800-735-2964  
Agency Phone: 603-271-9039

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**APPLICATION FOR RESIDENTIAL, HEALTH CARE LICENSE OR SPECIAL HEALTH CARE SERVICES**

EXISTING FACILITY LICENSE #: \_\_\_\_\_  
CURRENT FACILITY LICENSE EXPIRATION DATE, IF APPLICABLE: \_\_\_\_\_

THIS APPLICATION SHALL BE FILLED OUT IN ACCORDANCE WITH RSA 151:4. A SEPARATE APPLICATION MUST BE SUBMITTED FOR EACH LICENSURE CATEGORY. **PLEASE BE SURE TO COMPLETE THE ENTIRE APPLICATION.** IF A SECTION DOES NOT APPLY TO YOUR FACILITY, MARK NOT APPLICABLE (N/A). FAILURE TO COMPLETE THE APPLICATION WILL RESULT IN A DELAY IN THE LICENSURE PROCESS. SEND THE ENTIRE COMPLETED FORM TO THE ADDRESS ABOVE. IF YOU NEED TO REVIEW YOUR LICENSING RULES, THEY CAN BE FOUND ONLINE AT: <https://www.dhhs.nh.gov/administrative-rules-health-facilities>

Check all applicable items:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> License renewal:     | <input type="checkbox"/> *New facility:         | <input checked="" type="checkbox"/> New Home Health Care Provider |
| <input type="checkbox"/> *New owner:          | <input type="checkbox"/> **Change in # of beds: | <input checked="" type="checkbox"/> Other (please explain):       |
| <input type="checkbox"/> **Change in address: |   | <input type="checkbox"/> ***Change in classification:             |

- \* Requires processing as a new application.
- \*\* Requires Local Approval Forms
- \*\*\*Requires both

LICENSEE (Legal Owner of Facility): Quality Care Services LLC TELEPHONE #: (603) 707-9655

NAME OF FACILITY (DBA): Quality Care Services LLC TELEPHONE #: (603) 707-9655  
FAX #: ( )

STREET ADDRESS: 32 C Whittier Highway, Suite 203C CITY: Moultonborough STATE: NH ZIP: 03254

MAILING ADDRESS: 32 C Whittier Highway, Suite 203C CITY: Moultonborough STATE: NH ZIP: 03254

ADMINISTRATOR: Kristen Griffin

MEDICAL DIRECTOR (IF APPLICABLE): Julie Furlan DO

FACILITY E-MAIL ADDRESS (REQUIRED): info@qualitycarehn.com

**IF APPLICABLE:** N/A

NUMBER OF BEDS: PRESENTLY LICENSED: N/A TOTAL # TO BE LICENSED: N/A

NUMBER OF HCBC CFI OR STATE PLACED INDIVIDUALS IN HOME (Complete for He-P 804, He-P 805 and He-P 814): N/A

NUMBER OF ESRD STATIONS (Completed for He-P 811 licensees only): N/A

BRANCH OFFICE LOCATIONS (Complete if applies under He-P 809.07, 819.07, 822.07 & 823.07 only):  
\_\_\_\_\_  
\_\_\_\_\_

**OWNERSHIP**

- a. Type of ownership:     Association     Partnership     Corporation  
                                    LLC                     Individual             Other (explain)
- b. List name and address of each person having an ownership interest (directly or indirectly) of greater than 5% in the facility.    See attached
- c. If the licensee is organized as an association or corporation, list the name of the association or corporation and the name, address, and title of each officer.  
     N/A
- d. If the licensee is a partnership, list the name and address of each partner.  
     N/A
- e. Is this a certified facility? (**Facilities with deem status under RSA 151**)     YES     NO  
     Only applies to He-P 802, 803, 809, 811, 812, 815, & 823
- If you are already a certified facility, is this an increase in services? If YES, please call 1-800-852-3345 ext. 9049  
         N/A
- f. Are you planning on being a certified facility? If YES, please call 1-800-852-3345 ext. 9049  
     No.

**FEES:**

Hospitals (General, CAH, Psychiatric, Rehabilitation) (802)	\$25 per licensed bed
Free Standing Emergency Rooms (802)	\$500
Nursing Homes (803)	\$25 per licensed bed
Residential and Supported Residential Care Homes (804 & 805)	\$15 per licensed bed (NO CHARGE FOR HCBC OR NH STATE PLACED RESIDENTS)
Non-Emergency Walk-In Care Centers (806)	\$500
Residential Treatment and Rehabilitation Facilities (807)	\$25 per licensed bed
Home Health Care Providers (809)	\$250
Birthing Centers (810)	\$150
End Stage Renal Disease Dialysis Centers (811)	\$500
Ambulatory Surgical Centers (812)	\$500
Intermediate Care Facilities for Individuals with Intellectual Disabilities(ICF/IID)(815)	\$25 per licensed bed
Educational Health Centers (816)	\$500
Adult Day Care Centers (818)	\$200
Case Management Agencies (819)	\$150
Home Care Service Provider Agencies (822)	Less than ten clients \$25; Ten or more clients \$250
Home Hospice Care Providers (823)	\$250
Hospice Houses (824)	\$25 per licensed bed
Substance Use Disorder Residential Treatment Facilities (826)	\$25 per licensed bed
Freestanding Megavoltage Radiation Therapy Facility (827)	\$500
Psychiatric Residential Treatment Programs (830)	\$25 per licensed bed

A check or money order (payable to: **TREASURER, STATE OF NEW HAMPSHIRE**) must be attached to this application.

Applications submitted by those facilities exempt under RSA 151:4 I (a), (b) & (c) are not required to pay the license fee.

**ADDITIONAL APPLICATION REQUIREMENTS: NOTE THAT NOT ALL APPLICATION REQUIREMENTS ARE LISTED HERE PLEASE REFER TO THE APPROPRIATE RULE TO DETERMINE OTHER ITEMS THAT NEED TO BE SUBMITTED.**

1. Renewal applications must be submitted at least 120 days prior to expiration of the current license. **(Yearly)**  
N/A
2. Include qualifications, including a resume with education and experience, and copies of all applicable licenses and certifications, for the administrator and medical director **(if applicable). (Initial Application Only, unless changing Administrator or Medical Director)**  
See attached
3. Include information relative to whether the facility has been granted any waivers, exemptions, or variances to the rules by the Department of Health and Human Services and/or the State Fire Marshal. **(Yearly)**  
N/A
4. Include a floor plan indicating the location of all rooms, # of beds in each bedroom, and fire exits. **(Initial Application Only – NOT FOR He-P 809, 819, 820 & 823)**  
N/A
5. Include NH Secretary of State Authority to do business in the State of NH and/or tradename registration **(Initial Application Only)**  
See attached letter rejecting name pending letter from DHHS.
6. Include written local approvals from the health officer, the building official, the zoning officer, and the fire chief. For a building under construction, the written approvals required shall be submitted at the time of the application based on the local official's review of the building plans and again upon completion of the construction project. **(Initial Application Only for ALL categories)**  
See attached
7. Include documentation that the water supply has been tested in accordance with RSA 485 and Env-Dw 702.02 and 704.02 (formerly Env-Ws 313.01 and 314.01). **(Initial Application Only – NOT FOR He-P 809, 819, 820 & 823)**  
N/A
8. Include documentation that **every 3 years** the water supply has been tested for bacteria and nitrates and determined to be at acceptable levels, in accordance with Env-Dw 702.02 (formerly Env-Ws 313.01) for bacteria and Env-Dw 704.02 (formerly Env-Ws 314.01) for nitrates. **(NOT FOR He-P809, 819, 820 & 823)**  
N/A
9. Include a list of all employees who have previously been granted waivers for criminal background check results from the Department of Health and Human Services. **(Yearly and on initial application if change of ownership or category)**  
N/A
10. Include the results of a criminal records check to include results for the state of New Hampshire for the applicant(s), the licensee (owner even if entity) if different than the applicant, the administrator, medical director and, if applicable, each household member 17 years of age or older who resides at the facility. **(Initial Application Only)**  
See attached.

**FACILITY SERVICE DESCRIPTION: Complete even on renewal**

The following information will be used to determine which licensure category your facility will be placed in.

- I. Provide a detailed description of the services and programs you wish to provide.  
See attached.
- \*II. Describe the facility's health care you wish to provide to residents.
- \*III. Identify who will provide the health care listed in II.

\*To be completed if applying for beds

**SIGNATURES:** This application must be signed by:

1. The owner if a private facility;
2. Two officers if a corporation;
3. Two authorized individuals if an association or partnership; or
4. The head of the government agency if a government unit.

I affirm that I am familiar with the requirements of RSA 151 and the rules adopted thereunder and that the premises are in full compliance. I understand that providing false information shall be grounds for denial, suspension, or revocation of the license and the imposition of a fine.

DATE: 03/11/24 SIGNED: *Kristen Griffin* Administrator  
(NAME AND TITLE)

DATE: 03/14/2024 SIGNED: *Peter Kelly*  
(NAME AND TITLE)

**For all facilities to be newly licensed as an ambulatory surgical center (He-P 812), hospital (He-P 802), birthing center (He-P 810), walk in care center (He-P 806), dialysis center (He-P 811), or special health care service (He-P 802 and He-P 827) located within a 15 mile radius of a hospital certified as a critical access hospital, pursuant to 42 C.F.R. section 485.610 (b) and (c):**

I affirm that I have complied with 151:4-a and a determination is on file with the department that finds the proposed health care facility shall be allowed to apply for licensure.

DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_  
(NAME AND TITLE)

DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_  
(NAME AND TITLE)

**HFA OFFICE USE ONLY**

CHECK NUMBER: 239  
 APPLICATION COMPLETE: \_\_\_\_\_

AMOUNT: \$250.00  
 NOT COMPLETE: \_\_\_\_\_  
 (Describe in comments)

NEW  RENEWAL  CHANGE

QUALIFICATIONS OF ADMINISTRATOR	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
COPY OF ADMINISTRATOR LICENSE	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
LIST OF EMPLOYEES WITH WAIVERS	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
WATER TEST (INITIAL OR 3YR)	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
FLOOR PLAN*	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
SECRETARY OF STATE INFORMATION	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
LOCAL APPROVAL	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
LSC INSPECTION	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
LSC PLAN OF CORRECTION	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
LICENSURE INSPECTION	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
PLAN OF CORRECTION	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
COMPLIED WITH RSA 151:4-a	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>

FEDERAL FACILITY (EXEMPT FROM INSPECTION) YES  NO

LICENSURE CATEGORY:

- |   |   |
|---|---|
| <input type="checkbox"/> 02 Hospitals (General, CAH, Psychiatric, Rehabilitation) | <input type="checkbox"/> 14 Community Residence                           |
| <input type="checkbox"/> 03 Nursing Homes   | <input type="checkbox"/> 15 ICF/IID                                       |
| <input type="checkbox"/> 04 Residential Care Home Facility                        | <input type="checkbox"/> 16 Educational Health Services                   |
| <input type="checkbox"/> 05 Supported Residential Health Care Facility            | <input type="checkbox"/> 18 Adult Day Care                                |
| <input type="checkbox"/> 06 Non-Emergency Walk-in Care                            | <input type="checkbox"/> 19 Case Management                               |
| <input type="checkbox"/> 07 Residential Treatment & Rehabilitation Facility       | <input type="checkbox"/> 22 Home Care Service Provider                    |
| <input type="checkbox"/> 09 Home Health Care Provider                             | <input type="checkbox"/> 23 Home Hospice Care Provider                    |
| <input type="checkbox"/> 10 Birthing Center                                       | <input type="checkbox"/> 24 Hospice House                                 |
| <input type="checkbox"/> 11 End Stage Renal Disease Dialysis                      | <input type="checkbox"/> 26 Substance Use Disorder Res Treatment Facility |
| <input type="checkbox"/> 12 Ambulatory Surgical Center                            | <input type="checkbox"/> 27 Freestanding Megavoltage Radiation Therapy    |
|   | <input type="checkbox"/> 30 Psychiatric Residential Treatment             |

REVIEWED BY: \_\_\_\_\_  
 (NAME & TITLE) (DATE)

ISSUE ANNUAL LICENSE: YES \_\_\_\_\_ NO \_\_\_\_\_

LICENSE CERTIFICATE DATES: FROM \_\_\_\_\_ TO \_\_\_\_\_

NUMBER OF PATIENTS/STATIONS/BEDS: \_\_\_\_\_

NOTES:

COMMENTS ON CERTIFICATE:

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH & HUMAN SERVICES  
Bureau of Licensing and Certification  
HEALTH FACILITIES ADMINISTRATION  
129 Pleasant Street, Concord, New Hampshire 03301-3857  
TDD Access: Relay NH 1-800-735-2964  
Agency Phone Number: 603-271-9039

- Initial Licensing – This includes a change in ownership or address other than a 911 change
- A change in current licensing category
- New Construction and/or Renovation of Existing Building
- An increase in occupancy (ie: Beds, ESRD Stations or Clients)

**Please note:** All applicants must have each final inspection signed by local officials, even if they do not see clients at their place of business. This is to confirm that the local authorities are aware that a business is operating at the identified location and that the business complies with all local ordinances pursuant to RSA 151:4,III(3).

**Please note:** Applicants that are planning new construction, modifying/renovating or requesting a bed increase that involves modifications to the building must have both the plan review sections as well as the final inspection sections of the form completed and signed by building and fire officials.

FACILITY NAME: Quality Care Services LLC  
STREET ADDRESS: 32 C Whittier Highway Suite 203C, Moultonborough, NH 03245  
OWNERS'S NAME: Quality Care Services LLC  
ADMINISTRATOR NAME: Kristen Griffin  
TELEPHONE NUMBER: 603 707-9655  
PROPOSED TYPE OF FACILITY: Office for Home Health Agency & Hospice

Local authorities please complete and sign each section:

**HEALTH OFFICER**

I HEREBY CERTIFY THAT THE ENTITY 32 C Whittier Highway Suite 203C COMPLIES WITH ALL APPLICABLE HEALTH, SEWAGE AND WATER REGULATIONS FOR THE CITY/TOWN OF Moultonborough

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ DOES NOT REQUIRE HEALTH, SEWAGE AND WATER APPROVAL OF THIS FACILITY/ESTABLISHMENT.

NUMBER OF BEDS/CLIENTS: N/A

FINAL INSPECTION: DATE: 3-1-24 SIGNATURE: [Signature]  
(NAME AND TITLE OF HEALTH OFFICIAL)

**BUILDING REGULATIONS**

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ BUILDING DEPARTMENT HAS REVIEWED THE PLANS FOR \_\_\_\_\_ ON \_\_\_\_\_ APPROVED DENIED

PLAN REVIEW: DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
(NAME AND TITLE OF BUILDING OFFICIAL)

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ BUILDING DEPARTMENT HAS INSPECTED \_\_\_\_\_ ON \_\_\_\_\_ AND OBSERVED THE FOLLOWING VIOLATIONS:

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ BUILDING DEPARTMENT HAS INSPECTED \_\_\_\_\_ ON \_\_\_\_\_ AND ALL PREVIOUS VIOLATIONS HAVE BEEN CORRECTED.

I HEREBY CERTIFY THAT THE CITY/TOWN OF Moultonborough BUILDING DEPARTMENT HAS INSPECTED 326 Whittier Hwy Suite 203c ON 3-1-24 AND FOUND NO VIOLATIONS OF THE BUILDING CODE.

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ DOES NOT HAVE LOCAL BUILDING CODES OR REGULATIONS

NUMBER OF BEDS/CLIENTS: \_\_\_\_\_

FINAL INSPECTION: DATE: 3-1-24 SIGNATURE: [Signature]  
(NAME AND TITLE OF BUILDING OFFICIAL)

**ZONING REGULATIONS**

I HEREBY CERTIFY THAT THE ENTITY 326 WHITTIER HIGHWAY SUITE 203C COMPLIES WITH ALL APPLICABLE ZONING REGULATIONS FOR THE CITY/TOWN OF MOULTONBOROUGH, NH

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ DOES NOT HAVE LOCAL ZONING REGULATIONS.

NUMBER OF BEDS/CLIENTS: NO CLIENTS ON SITE

FINAL INSPECTION: DATE: 3/1/24 SIGNATURE: [Signature]  
(NAME AND TITLE OF ZONING OFFICIAL)

**FIRE REGULATIONS**

THIS CITY/TOWN USES THE FOLLOWING FIRE CODES: (EXAMPLE NFPA 101 CHAPTER \_\_\_\_\_)

\_\_\_\_\_

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ FD HAS REVIEWED THE PLANS FOR \_\_\_\_\_ ON \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_

PLAN REVIEW: DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
(FIRE CHIEF OR DESIGNEE)

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ FD HAS INSPECTED \_\_\_\_\_ ON \_\_\_\_\_ AND OBSERVED THE FOLLOWING VIOLATIONS:

\_\_\_\_\_

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ FD HAS INSPECTED \_\_\_\_\_ ON \_\_\_\_\_ AND ALL PREVIOUS VIOLATIONS HAVE BEEN CORRECTED.

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ FD HAS INSPECTED \_\_\_\_\_ ON \_\_\_\_\_ AND FOUND NO VIOLATIONS OF THE STATE AND/OR LOCAL MUNICIPAL FIRE CODE.

NUMBER OF BEDS/CLIENTS: \_\_\_\_\_

FINAL INSPECTION: DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
(FIRE CHIEF OR DESIGNEE)

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ BUILDING DEPARTMENT HAS INSPECTED \_\_\_\_\_ ON \_\_\_\_\_ AND FOUND NO VIOLATIONS OF THE BUILDING CODE.

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ DOES NOT HAVE LOCAL BUILDING CODES OR REGULATIONS.

NUMBER OF BEDS/CLIENTS: \_\_\_\_\_

FINAL INSPECTION: DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
(NAME AND TITLE OF BUILDING OFFICIAL)

### ZONING REGULATIONS

I HEREBY CERTIFY THAT THE ENTITY \_\_\_\_\_ COMPLIES WITH ALL APPLICABLE ZONING REGULATIONS FOR THE CITY/TOWN OF \_\_\_\_\_

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ DOES NOT HAVE LOCAL ZONING REGULATIONS.

NUMBER OF BEDS/CLIENTS: \_\_\_\_\_

FINAL INSPECTION: DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
(NAME AND TITLE OF ZONING OFFICIAL)

### FIRE REGULATIONS

THIS CITY/TOWN USES THE FOLLOWING FIRE CODES: (EXAMPLE NFPA 101 CHAPTER 2016.)

I HEREBY CERTIFY THAT THE CITY/TOWN OF Merrillton borough FD HAS REVIEWED THE PLANS FOR Quality Care Services LLC ON 3/1/24 APPROVED  DENIED \_\_\_\_\_

PLAN REVIEW: DATE: 3/1/24 SIGNATURE: [Signature]  
(FIRE CHIEF OR DESIGNEE)

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ FD HAS INSPECTED \_\_\_\_\_ ON \_\_\_\_\_ AND OBSERVED THE FOLLOWING VIOLATIONS:

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ FD HAS INSPECTED \_\_\_\_\_ ON \_\_\_\_\_ AND ALL PREVIOUS VIOLATIONS HAVE BEEN CORRECTED.

I HEREBY CERTIFY THAT THE CITY/TOWN OF \_\_\_\_\_ FD HAS INSPECTED \_\_\_\_\_ ON \_\_\_\_\_ AND FOUND NO VIOLATIONS OF THE STATE AND/OR LOCAL MUNICIPAL FIRE CODE.

NUMBER OF BEDS/CLIENTS: \_\_\_\_\_

FINAL INSPECTION: DATE: 3/1/24 SIGNATURE: [Signature]  
(FIRE CHIEF OR DESIGNEE)



**Supplemental Materials for Application for Home Health Care Provider License  
Quality Care Services LLC**

**OWNERSHIP**

- b. List name and address of each person having an ownership interest (directly or indirectly) of greater than 5% in the facility.**

Matt Ritz, [REDACTED]

Peter Kelly, [REDACTED]

**FACILITY SERVICE DESCRIPTION**

- I. Provide a detailed description of the services and programs you wish to provide.**

Quality Care Services LLC will provide, directly or through contract arrangement, one or more of the following services: nursing services; home health aide services; and other therapeutic and related services, which can include, but are not limited to; physical and occupational therapy; speech pathology; nutritional services; medical social services; and personal care services.



**State of New Hampshire**  
**Department of State**



**QUALITY CARE SERVICES LLC**  
**Paul Joseph Phillips**  
**900 Elm Street, 19th Floor**  
**P.O. Box 3600**  
**Manchester, NH 03105**



# State of New Hampshire

## Department of State

Date Submitted: 3/5/2024  
 David M. Scanlan  
 Secretary of State

Form LLC-1  
 RSA 304-C:31

### CERTIFICATE OF FORMATION NEW HAMPSHIRE LIMITED LIABILITY COMPANY

THE UNDERSIGNED, under the New Hampshire Limited Liability Company Laws submits the following certificate of formation:

**FIRST:** The name of the limited liability company is:

**QUALITY CARE SERVICES LLC**

#### Principal Business Information:

Principal Office Address:

<b>32C Whittier Highway #203C</b>	<b>Moultonborough</b>	<b>NH</b>	<b>03254</b>
(no. & street)	(city/town)	(state)	(zip code)

Principal Mailing Address (if different):

<b>32C Whittier Highway #203C</b>	<b>Moultonborough</b>	<b>NH</b>	<b>03254</b>
(no. & street)	(city/town)	(state)	(zip code)

Business Phone: **6037079655**

Business Email: **info@qualitycarehh.com**

Notification Email: **info@qualitycarehh.com**

Please check if you would prefer to receive the Annual Report Reminder Notice by email.

**SECOND:** Describe the nature of the primary business or purposes (and if known, list the NAICS Code and Sub Code):

**62-Health Care and Social Assistance - 610-Home Health Care Services**

**THIRD:** The name of the limited liability company's initial registered agent is:

**Primmer Piper Eggleston & Cramer PC (598874)**

The complete address of its registered office (agent's business address) is:

<b>900 Elm Street 19Fl</b>	<b>Manchester</b>	<b>NH</b>	<b>03101</b>
(no. & street)	(city/town)	(state)	(zip code)

**FOURTH:** The management of the limited liability company is vested in a manager or managers.

The period of its duration is: **Perpetual**

**Manager/Member Information:**

Name	Title	Address
Net45 LLC	Manager	251 Little Falls Drive, Wilmington, DE, 19808, USA

**Mailing Address** - Corporation Division, NH Department of State, 107 North Main Street, Room 204, Concord, NH 03301-4989

**Physical Location** - State House Annex, 3rd Floor, Room 317, 25 Capitol Street, Concord, NH

**Phone:** (603)271-3246 | **Fax:** (603)271-3247 | **Email:** corporate@sos.nh.gov | **Website:** sos.nh.gov

Title: **Attorney-in-Fact**  
Signature: **Paul Joseph Phillips**  
Name of Signer: **Paul Joseph Phillips**  
Date signed: **03/05/2024**  
Effective Date: **03/05/2024 04:04:00 PM**

Note: The sale or offer for sale of membership interests of the limited liability company will comply with the requirements of the New Hampshire Uniform Securities Act (RSA 421-B). The membership interests of the limited liability company: 1) have been registered or when offered will be registered under RSA 421-B; 2) are exempted or when offered will be exempted under RSA 421-B; 3) are or will be offered in a transaction exempted from registration under RSA 421-B; 4) are not securities under RSA 421-B; OR 5) are federal covered securities under RSA 421-B. The statement above shall not by itself constitute a registration or a notice of exemption from registration of securities within the meaning of sections 448 and 461(i)(3) of the United States Internal Revenue Code and the regulation promulgated thereunder.

\* Must be signed by a manager; if no manager, must be signed by a member.

DISCLAIMER: All documents filed with the Corporation Division become public records and will be available for public inspection in either tangible or electronic form.



# State of New Hampshire

## Department of State



**Work Order #:** 20249980872436

**Receipt Date/Time:** 03/13/2024 01:52:15 PM

**Payer Information:**

Paul Joseph Phillips  
900 Elm Street, 19th Floor, P.O. Box 3600  
Manchester, NH, 03105, USA

**Filer Information:**

Paul Joseph Phillips  
900 Elm Street, 19th Floor, P.O. Box 3600  
Manchester, NH, 03105, USA

**Payer Customer ID:** 297182

**Filer Customer ID:** 297182

**Payment Information:**

Date	Payment Type	Payment Reference	Authorization #	Payment Status	Payment Amount
03/05/2024 04:06:25 PM	Credit Card	CC#: XXXXXXXXXXXXX1175	Auth#: 044861	Paid	\$107.00
<b>Total Payment Received:</b>					<b>\$107.00</b>

**Transaction Description:**

Transaction #	Description	Reference Information
20249980872436-000	Handling Charge	N/A
20249980872436-001	Business Formation - Domestic Limited Liability Company	QUALITY CARE SERVICES LLC

**Transaction Information:**

Date Received	Transaction #	Processing Status	Invoice Status	Amount
03/05/2024 04:04:00 PM	20249980872436-000	Accepted	Paid	\$2.00
03/05/2024 04:04:00 PM	20249980872436-001	Rejected	Paid	\$105.00
<b>Total</b>				<b>\$107.00</b>

<b>Drawdown Account Balance:</b>	\$0.00	<b>Total Due:</b>	\$0.00
<b>Credit Account Balance:</b>	\$0.00	<b>Total Refunded:</b>	\$0.00
		<b>Total Change To Credit Account Balance:</b>	\$0.00

# KRISTEN GRIFFIN

## PROFESSIONAL SUMMARY

Dedicated Social Worker provides exceptional professional care and implements appropriate interventions. Utilizes variety of resources to identify unique needs and assist vulnerable populations. Adept at establishing strong rapport with individuals from diverse backgrounds.

## SKILLS

- Multidisciplinary Collaboration
- Medical Social Work
- Community Outreach
- Case Management
- Team Leadership
- Resource Coordination
- Program Development
- Case Documentation
- Staff Development

## WORK HISTORY

### **LEAD SOCIAL WORKER** 12/2017 to 08/2023

**LRVNA**, Meredith

- Developed, led, and supervised a team of BSW staff while ensuring the delivery of high-quality home care and hospice services.
- Provided support, assistance, and education to patients, families, caregivers, and staff on end of life, social support, and death planning.
- Actively participated and interdisciplinary team meetings (IDT) per hospice conditions of participation.
- Created and maintain personalized, patient care plans, ensuring individualized and comprehensive support.
- Organized and lead staff and volunteer education series, enhancing the skills and knowledge of the team.
- Worked with physicians, providers, community agencies, and staff to provide the highest level, home care and hospice services possible.

### **SOCIAL WORK CONSULTANT** 07/2006 to 09/2016

**New Hampshire Veterans Home**, Laconia, NH

- Improved client outcomes by implementing evidence-based practices in social work consultation.
- Developed comprehensive care plans for clients, resulting in enhanced quality of life and well-being.
- Collaborated with interdisciplinary teams to provide holistic support for clients and their families.
- Identified gaps in service provision and advocated for necessary resources, ensuring client needs were met effectively.
- Conducted assessments of mental health status for residents and collaborated with psychiatrist and psychiatric APRN to develop comprehensive care plans.

- 
- Actively participated as a member of the palliative care committee, contributing insight and expertise to enhance the quality of care provided.
  - Facilitated a 12-hour abuse and neglect prevention training program. Ensuring staff members were well-equipped to address critical issues.
  - Promoted and maintained the psychosocial, well-being, and quality of life for residents through individual care and ongoing support.

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## **EDUCATION**

**Plymouth State University, Plymouth, NH**  
**Bachelor Of Social Work**

**University of New Hampshire, Durham, NH**  
**Master Of Social Work**

## **Curran, Marilee**

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**From:** Curran, Marilee  
**Sent:** Wednesday, April 3, 2024 3:40 PM  
**To:** Shireen Hart; Info QCHH  
**Cc:** Beyer, Paulette  
**Subject:** Applications for Home Health and Hospice Quality Care Services LLC

Good afternoon:

In accordance with RSA 151-A:14, the Office of Legal and Regulatory Services hereby acknowledges receipt of your applications and fees in the amount of \$ 500.00 for a Home Health Agency Hospice and Home Health Care Provider.

Review of your applications indicate that it has been completed in accordance with RSA 151:4, and He-P 823 and 809, the rules of the Office of Legal and Regulatory Services for a Home Health Agency Hospice and Home Health Care Provider.

Staff from this office are available for consultation visits to assist you in achieving compliance. In order to receive a licenses, you must be in full compliance with all applicable laws and rules at the time of your inspection.

Accordingly, an inspection of your facility/agency will occur within the next 60 days to determine compliance with RSA 151, and He-P 823 and 809. After the inspection is complete, you will be notified as to the Office of Legal and Regulatory Services decision to approve or deny your application for licensure as a Home Health Agency Hospice and Home Health Care Provider under RSA 151.

If you have any questions regarding your application the application process or the provisions of RSA 151 and the rules of the Office of Legal and Regulatory Services which apply to your licensure request, Please do not hesitate to contact me.

Take Care

Marilee D. Curran, MS  
Licensing Database Administrator  
DHHS  
Health Facilities Administration-Licensing  
129 Pleasant St.  
Concord, NH 03301  
Phone (603) 271-9041  
Fax (603) 271-4968

**STATEMENT OF CONFIDENTIALITY:** This message may contain information that is privileged and confidential and is intended for the exclusive use of the individual(s) to whom it is addressed. If you received this message in error, please contact the sender immediately and delete this electronic message and any attachments from your system. Thank you for your cooperation.





# State of New Hampshire

## Department of State

Filed  
 Date Filed : 03/25/2024 04:30:00 PM  
 Effective Date : 03/25/2024 04:30:00 PM  
 Filing # : 6655814 Pages : 3  
 Business ID : 958605  
 David M. Scanlan  
 Secretary of State  
 State of New Hampshire

Form LLC-1  
 RSA 304-C:31

### CERTIFICATE OF FORMATION NEW HAMPSHIRE LIMITED LIABILITY COMPANY

THE UNDERSIGNED, under the New Hampshire Limited Liability Company Laws submits the following certificate of formation:

**FIRST:** The name of the limited liability company is:

QUALITY CARE SERVICES LLC

**Principal Business Information:**

Principal Office Address:

<u>32C Whittier Highway #203C</u>	<u>Moultonborough</u>	<u>NH</u>	<u>03254</u>
(no. & street)	(city/town)	(state)	(zip code)

Principal Mailing Address (if different):

<u>32C Whittier Highway #203C</u>	<u>Moultonborough</u>	<u>NH</u>	<u>03254</u>
(no. & street)	(city/town)	(state)	(zip code)

Business Phone: 6037079655

Business Email: Info@qualitycarehh.com

Notification Email: Info@qualitycarehh.com

Please check if you would prefer to receive the Annual Report Reminder Notice by email.

**SECOND:** Describe the nature of the primary business or purposes (and if known, list the NAICS Code and Sub Code):

62-Health Care and Social Assistance - 610-Home Health Care Services

**THIRD:** The name of the limited liability company's initial registered agent is:

Primmer Piper Eggleston & Cramer PC (598874)

The complete address of its registered office (agent's business address) is:

<u>900 Elm Street 19F</u>	<u>Manchester</u>	<u>NH</u>	<u>03101</u>
(no. & street)	(city/town)	(state)	(zip code)

**FOURTH:** The management of the limited liability company is vested in a manager or managers.

The period of its duration is: Perpetual

**Manager/Member Information:**

Name	Title	Address
<u>Net45 LLC</u>	<u>Manager</u>	<u>251 Little Falls Drive, Wilmington, DE, 19808, USA</u>

Title: Attorney-In-Fact

Signature: Paul Joseph Phillips

Name of Signer: Paul Joseph Phillips

Date signed: 03/05/2024

Note: The sale or offer for sale of membership interests of the limited liability company will comply with the requirements of the New Hampshire Uniform Securities Act (RSA 421-B). The membership interests of the limited liability company: 1) have been registered or when offered will be registered under RSA 421-B; 2) are exempted or when offered will be exempted under RSA 421-B; 3) are or will be offered in a transaction exempted from registration under RSA 421-B; 4) are not securities under RSA 421-B; OR 5) are federal covered securities under RSA 421-B. The statement above shall not by itself constitute a registration or a notice of exemption from registration of securities within the meaning of sections 448 and 461(l)(3) of the United States Internal Revenue Code and the regulation promulgated thereunder.

\* Must be signed by a manager; if no manager, must be signed by a member.

DISCLAIMER: All documents filed with the Corporation Division become public records and will be available for public inspection in either tangible or electronic form.



Lori A. Weaver  
Commissioner

Melissa A. St. Cyr, Esq.  
Chief Legal Officer

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
*LEGAL AND REGULATORY SERVICES*  
*HEALTH FACILITIES LICENSING AND CERTIFICATION*

129 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-9499 1-800-852-3345 Ext. 9499  
Fax: 603-271-4968 TDD Access: 1-800-735-2964  
[www.dhhs.nh.gov](http://www.dhhs.nh.gov)

March 20, 2024

Mr. David M. Scanlan  
Secretary of State  
State House, Room 204  
Concord, New Hampshire 03301

Dear Secretary Scanlan:

This is to certify that Quality Care Services, LLC located at 32 C Whittier Highway, Ste 203C, has submitted applications for licensure as a Home Health Care Provider and a Home Health Hospice Agency under RSA 151. This certification is sent to you in conformance with RSA 151:2-C, I. Your early attention to this matter shall be greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa St. Cyr".

Melissa St. Cyr – Chief Legal Officer  
Office of Licensing & Regulation Svcs.