

**New Hampshire Department of Health and Human Services  
Special Supplemental Nutrition Program for Women, Infants and  
Children (WIC) and Breastfeeding Peer Counseling (BFPC) and  
WIC Farmers' Market Nutrition Program (WIC-FMNP)**



**ADDENDUM #3**

RFP-2023-DPHS-09-SPECI

Special Supplemental Nutrition Program for Women, Infants and  
Children (WIC) and Breastfeeding Peer Counseling (BFPC) and  
WIC Farmers' Market Nutrition Program (WIC-FMNP)

(Changes are in ***bold, underlined and italicized text*** below to enable vendors  
to quickly recognize changes in paragraphs and/or wording.)

On March 20, 2023, the New Hampshire Department of Health and Human Services, Division of Public Health Services published a Request for Proposals to provide benefits for supplemental nutritious foods, public health nutrition and breastfeeding support services to financially eligible pregnant women, postpartum women, infants and preschool children up to age five years old.

The Department is publishing this addendum to:

- Delete and replace Section 1 Purpose and Overview, Subsection 1.2. Key Information with the following:**

**1.2. Key Information**

The information in the table below is as anticipated by the Department. All information is subject to change, the availability of funds, and/or approval by the Governor and Executive Council.

<b>Contract Effective Date</b>	July 1, 2023	
<b>Contract End Date</b>	June 30, 2025	
<b>Renewal Options</b>	The Department may extend contracted services for up to four (4) additional years.	
<b>Funding Source</b>	The Department anticipates using Federal funds for resulting contract(s).	
	Assistance Listing #	10.557 10.572
	Award Name	WIC Special Supplemental Nutrition Program for Women, Infants, and Children and WIC Breastfeeding Peer Counselor Program WIC Farmers' Market Nutrition Program
<b>Match Requirements</b>	60% vendor funding/40% Department funding for CFDA 10.572 WIC Farmers' Market Nutrition Program (FMNP) <b><u>ONLY</u></b> . There is <b><u>NO</u></b> match requirement for the Special Supplemental Nutrition Program for Women, Infants, and Children and WIC Breastfeeding Peer Counselor Program. <b><u>The match requirement of 60% vendor/40% Department will be applied to the total amount requested in the selected Vendor's budget for WIC FMNP. The match funds can be state, local, private or program income, equal to at least 40% of the administrative FMNP costs for the fiscal year</u></b>	

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	<p><b><u>proposed in the selected Vendor's budget. Match funds cannot be federal dollars. The selected Vendor may count any form of contribution authorized by 2 CFR Part 200, Subpart D and United States Department of Agriculture implementing regulations 2 CFR Part 400 and Part 415 toward the matching requirement including in-kind contributions. The match may be satisfied through expenditures for similar farmers' market programs which operate during the same period as the FMNP. Similar programs include other farmers' market programs which serve low-income women, infants and children, who may or may not be WIC participants or on the waiting list for WIC services, as well as other categories of low-income recipients, including low-income elderly persons.</u></b></p> <p><b><u><a href="#">See USDA FMNP Memo #2002-2 Allowable Sources for State Matching Funds with details on Categories of Allowable Match Sources for the FMNP.</a></u></b></p>
<p><b>Point of Contact</b></p>	<p>Christy Adamson, Contract Specialist                  Christy.d.adamson@dhhs.nh.gov                  603-271-9540</p>
<p>From the date of release of this solicitation until an award is made and announced regarding the selection of a Vendor, all communication with personnel employed by or under contract with the Department regarding this solicitation is prohibited unless first approved by the Point of Contact listed above. Department employees have been directed not to hold conferences and/or discussions concerning this solicitation with any potential contractor during the selection process, unless otherwise authorized by the Point of Contact. Vendors may be disqualified for violating this restriction on communications.</p>	

**2. Modify Section 2 Statement of Work, Subsection 2.1. Scope of Services, Subparagraph 2.1.4.10. to read:**

2.1.4.10. Offer evening appointment hours at (6 pm or later) at a minimum of four (4) clinics per month and at a minimum of two clinic sites per county. **If the selected Vendor proposes to serve more than two (2) clinics the selected Vendor must offer evening appointments at 6pm or later at a minimum of four (4) clinics per month, covering a minimum of two (2) clinics per county. For example, if the selected Vendor proposes to serve Rockingham and Hillsborough counties, the selected Vendor must have at least two (2) late clinics in Rockingham County and two (2) late clinics in Hillsborough County, each month.**

**3. Modify Section 2 Statement of Work, Subsection 2.1 Scope of Services, Paragraph 2.1.7. Staffing, Subparagraph 2.1.7.4. to read:**

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- 2.1.7.4. The selected Vendor(s) must have a Designated Breastfeeding Expert (DBE) that meets the definition of a DBE in the USDA WIC BF Curriculum. This position may be filled by the same person who meets the criteria for **2.1.7.3.7.**