

## **DCYF Standard Operating Procedure**

#### **2170.3 CSU RESET**

Policy Directive: 23-27

Effective Date: August 2023

Implements Policy: 2170

Approved:

Marie Noonan, DCYF Interim Director

This SOP how to implement the CSU Reset process.

### **Procedure**

The following information is to support the implementation of the above referenced policy. This document shall not preclude staff from using their professional judgement based on individual circumstances, consistent with the requirements of the policy.

- I. A CSU Reset for a 15-20 minute regulation period can be requested by youth once per shift, after all coping skills and interventions have been exhausted, without becoming a CSU admission.
  - A. Youth requesting a CSU Reset more than once in a shift will transition to the CSU as an admission.
- II. If the CSU is occupied by a CSU Admission or other youth utilizing a CSU Reset, an alternate location will be determined by the On-Duty Supervisor.
- III. If a youth's individualized needs cannot be met by the above detailed CSU Reset process, a separate plan will be developed by the treatment team that outlines additional supportive interventions for the youth.

# **Glossary and Document Specific Definitions**

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# PD Modification Made Approved Date