



ADDENDUM #4

RFA-2023-BEAS-04-BEASN

BEAS Nutrition Services

(Changes are in ***bold, underlined and italicized text*** below to enable vendors to quickly recognize changes in paragraphs and/or wording.)

On March 1, 2022, the Department published a Request for Applications (RFA) to solicit applications for the provision of one (1) or more of the following services to support the older adult and disability populations throughout New Hampshire:

1. Home-delivered meals; and/or
2. Congregate meal services to support adults who reside in New Hampshire.

The Department is publishing this addendum to:

- 1. Delete and replace Section 1, Request for Services, Subsection 1.1, Purpose and Overview, Paragraph 1.1.1, Line 2, with the following:**
 2. Congregate meal services to support adults as described in 1.1.2.
- 2. Delete and replace Section 1, Request for Services Subsection, 1.2, Scope of Services Paragraph, 1.2.3., Subparagraph 1.2.3.2, Part 1.2.3.2.1 with the following:**
 - 1.2.3.2.1. In the event of a State of Emergency declaration from the federal or state Government, the Vendor shall collaborate with The Department to develop a plan to provide support services to eligible clients who may be homebound in accordance with the OAA during said declaration.
- 3. Delete and replace Section 1, Request for Services Subsection, 1.2, Scope of Services, Paragraph, 1.2.8, Client Donations and Fees, Subparagraph 1.2.8.1, Part 1.2.8.1.6 with the following:**
 - 1.2.8.1.6 Agrees to report the total amount of donations collected from individuals to the Department on a ***quarterly*** basis.
- 4. Delete and replace Section 1, Request for Services Subsection, 1.2, Scope of Services, Paragraph, 1.2.14, Client Feedback, Subparagraph 1.2.14.1 with the following:**
 - 1.2.14.1 The selected Vendor must obtain client feedback as required in New Hampshire Administrative Rules ***He-E 501.13*** using a method approved by the Department within thirty (30) days of the contract effective date.



5. **Delete Section 1, Request for Services Subsection, 1.2, Scope of Services, Paragraph, 1.2.16, Performance Measures, Subparagraph 1.2.16.1.2.**

6. **Delete and replace Appendix D, Application for Service Units, Directions, with the following:**

Directions:

1. Provide total number of unduplicated clients projected to be served for each service per month.
2. Provide the total number of units of service projected to be delivered for each service per month.

7. **Delete and replace Appendix E, Addendum to CLAS Section of RFA, Directions, with the following:**

Appendix E: **Reserved.**

8. **Delete and replace Appendix F, Counties, with the 4/4/2022 version.**

See the Documents for the 4/4/2022 version of Appendix F, Counties, found on the RFA web page: <https://www.dhhs.nh.gov/business/rfp/rfa-2023-beas-04-beasn.htm>