



OFFICIAL RESPONSES TO VENDOR QUESTIONS  
RFA-2023-BEAS-06-HOMEH

No.	Question	Answer
1.	<p><b>General</b></p> <p>Can the COVID funding be used to recruit/retain employees to address the Title XX/3B wait lists. Employees who are working solely with Title XX/3B recipients are not receiving any of the ARPA incentive money received by those serving CFI recipients.</p>	<p>American Rescue Plan Act (ARPA) funding cannot be used for Title XX clients as the ARPA grant is specifically tied to the Title III program. If a contracted vendor has recruitment and retention policies and operating procedures within their organization, then they would be able to use ARPA funding for recruitment and retention. The contracted agency would have to follow the guidelines of the 45CFR75.430.</p>
2.	<p><b>Section 1.1, Purpose and Overview, Subsection 1.1.1</b></p> <p>If a Vendor selects only half of the county for coverage instead of the entire county, are we able to pick up a client in another town under special waiver? For example- if we hire someone who works in a town outside of our coverage area who wants to travel to our area for work and a new client calls requesting service in that area and our aide has availability can we work with the other agency covering to take on that client if we have units and space?</p>	<p>Yes, selected Applicants would be able to serve a client in another town, but would be required to use the service units awarded within the agency contract. The Department will not transfer units because the remaining county units may be assigned to other selected Applicants.</p>
3.	<p><b>Section 1.1, Purpose and Overview, Subsection 1.1.1</b></p>	<p><b>Please see Section 1.3. Compensation &amp; Contract Value, Subsection 1.3.2.3.</b> Applicants are required to complete</p>



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	<p>If applicant is applying for towns in a county but not the entire county, is a separate application needed for each town in a separate county or only when applying for an entire county? For example, if applying for only Manchester in Hillsborough County and Rochester in Strafford County and the entire Merrimack county, is this one application or 3?</p>	<p>Appendix D – Application for Service Units. Appendix D must be completed separately for each county for which the Applicant is applying. Applicants may apply for service units by county or part of a county and service type, but service unit applications must not exceed the number of service units available for each county and service type.</p> <p>Applicants do not need to complete a separate Appendix D for each town.</p>
4.	<p><b>Section 1.2, Scope of Services, Subsection 1.2.5.9.3</b></p> <p>Can the Department provide clarification on procedure how these clients should be handled if there is no available units or staff to see the client? For example all slots are full and the client lives in an area that the aide’s schedule is completely full. If we cannot put the client on the waitlist with priority, what is the expectation?</p>	<p>Please see Addendum #1.</p>
5.	<p><b>Section 1.2, Scope of Services, Subsection 1.2.5.13.2</b></p> <p>In conversation with the Department we were under the impression the COVID -19 funds for support services may include items needed for individuals not only related to vaccine support, such as food and other necessary items- could you</p>	<p>Please see <b>Section 1.2, Scope of Services, Subsection 1.2.5.13.2</b> Selected Applicants must provide COVID-19 pandemic support services, which may include, but not be limited to:</p> <p>This list is representational, and not all inclusive.</p>



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	please elaborate if this indeed is the case.	
6.	<p><b>Section 1.2, Scope of Services, Subsection 1.2.5.13.2.1</b></p> <p>Is the COVID funding how agencies are expected to absorb the extra case management costs related to this?</p>	<p>Yes, if that is the direction that selected Vendors choose to provide COVID-19 support services.</p>
7.	<p><b>Section 1.2, Scope of Services, Subsection 1.2.5.13.2.3</b></p> <p>Our agency does not provide ANY transportation for the client- can the Department clarify if this is public or responsibility of the agency to provide paid transportation?</p>	<p>Please see <b>Section 1.2, Scope of Services, Subsection 1.2.5.13.2</b> Selected Applicants must provide COVID-19 pandemic support services, which may include, but not be limited to:</p> <p>This list is representational, and not all inclusive. Selected Applicants are not required to provide transportation services.</p>