



OFFICIAL RESPONSES TO VENDOR QUESTIONS  
RFA-2024-DPHS-09-ACCRES

No.	Question	Answer
1.	<p><b>General</b></p> <p>a. What is the Department’s staffing commitment to this project?</p> <p>b. Please confirm if Department’s Accreditation Coordinator is currently in place and the estimated full-time equivalent that will be designated to work with the consultant for this engagement.</p> <p>c. Does the Department’s Accreditation Coordinator have other responsibilities as part of their job description?</p>	<p>a. The Department will provide an Accreditation Coordinator who will serve as a liaison between the selected Vendor and the Department for any accreditation needs, such as providing requested documents related to policies, procedures, reporting, or other information necessary for the selected Vendor to complete the readiness assessment and report.</p> <p>b. The Department’s Accreditation Coordinator is in place at a half-time equivalency.</p> <p>c. The Department’s Accreditation Coordinator does have other responsibilities as part of their job description, including supporting the programs located within the Bureau of Population and Wellness in areas such as evaluation and reporting, grant submissions, and workplan revisions.</p>
2.	<p><b>Section 2 Statement of Work, Subsection 2.1.2.1.</b></p> <p>Are Department staff familiar with the PHAB accreditation requirements?</p>	<p>Yes, the Department has staff that are familiar with the PHAB accreditation requirements, including the Department’s Accreditation Coordinator.</p>



No.	Question	Answer
3.	<p><b>Section 2 Statement of Work, Subsection 2.1.2.9</b></p> <p>Please confirm if the following have been completed:</p> <ul style="list-style-type: none"> <li>a. State Health Assessment (SHA)</li> <li>b. State Health Improvement Plan (SHIP)</li> <li>c. Strategic Plan</li> <li>d. Workforce Plan</li> </ul>	<ul style="list-style-type: none"> <li>a. Yes, the most recent SHA can be found here: <a href="https://nhliveswell.org/leading-by-community">https://nhliveswell.org/leading-by-community</a></li> <li>b. Yes, the most recent SHIP can be found here: <a href="https://nhliveswell.org/2023-2028-state-health-improvement-plan/">https://nhliveswell.org/2023-2028-state-health-improvement-plan/</a></li> <li>c. Yes, the Department will provide the Strategic Plan to the selected Vendor as needed.</li> <li>d. No, a Workforce Plan has not been completed.</li> </ul>
4.	<p><b>Section 2 Statement of Work, Subsection 2.1.3.2.1.2.</b></p> <p>Does the Department want the selected Vendor to primarily capture technical assistance needs or also track and help assure those needs are met?</p>	<p>The selected Vendor must capture technical assistance needs.</p>



No.	Question	Answer
5.	<p><b>Section 2 Statement of Work, Subsection 2.1.4.1</b></p> <p>Can the selected Vendor provide interim reports on discrete work as completed and pull them all together for the final report or would the Department prefer to hold on all interim reports and only have the final report?</p>	<p>Please see Sections 2.1.3.3.3. and 2.1.4.1. The selected Vendor must provide monthly progress reports as well as a final report.</p>
6.	<p><b>Section 6 Solicitation Response Requirements, Subsection 6.2.</b></p> <p>Does the Department have a specific format for how cost should be presented?</p>	<p>Please see Addendum #2. Vendors will not be submitting a cost proposal for this RFA.</p>