



OFFICIAL RESPONSES TO VENDOR QUESTIONS  
 RFB-2023-HH-01-LANDS

No.	Question	Answer
1.	<b>General</b> Is there a current incumbent for these services?	No
2.	<b>General</b> Was this RFB posted anywhere other than the Department's website?	No
3.	<b>General</b> Would it be acceptable to divide the final bid price by 6 months and then bill at the beginning of each month from June through November?	Yes, the Department will accept monthly payments pro-rated over 6 months, beginning in June and ending in November.
4.	<b>General</b> Will the Department arrange any scheduled site visits to the property?	No, the Department will not arrange site visits to the property.
5.	<b>Section 1. Purpose and Overview, Subsection 1.3. Procurement Timetable</b> Does the Department anticipate extending the bid due date?	No, not at this time.
6.	<b>Section 2. Statement of Work, Subsection 2.1. Scope of Services</b> A. How many irrigation zones exist in the entire system? B. Is the irrigation a run off from a well or is it town water? C. Does the irrigation system need to be opened and closed, and maintained or installed?	A. There are two zones that irrigate the front horseshoe area at the main entrance of the building. B. The irrigation runs off of the facility's three wells and water storage tank. There is also a rain sensor installed. C. The irrigation system does not need to be installed, but rather needs to be opened and closed seasonally, and maintained.

**New Hampshire Department of Health and Human Services  
Landscaping and Property Maintenance for Hampstead Hospital**



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7.	<b>Section 2. Statement of Work, Subsection 2.1. Scope of Services</b> How many fertilization applications are required?	Typically 3 applications are required. However, if there is a very dry season, it is possible that additional applications are required to prevent large, dead patches.
8.	<b>Section 2. Statement of Work, Subsection 2.1. Scope of Services</b> What are the height requirements and scope for tree trimming? Does the need consist of maintaining low hanging branches on ornamental trees, or is the expectation that all tree varieties on the property, at any height, need trimming?	Nothing over 8' tall is required; only low shrubs and bushes are required to be trimmed.
9.	<b>Section 3. Bid Evaluation, Subsection 3.2.3.</b> How does the Department go about selecting a vendor?	Please see <b>Section 3. Bid Evaluation, Subsection 3.2.3.</b> One (1) Vendor with the lowest Annualized Cost Bid as submitted on Appendix B, Transmittal Cover Letter, Bidder Information and Bid Sheet, Section 5, Bid Sheet, will be selected.