



ADDENDUM #1

RFP# RFB-2024-HH-02-EXTER
Exterior Oil Tank Painting and Repair Services

(Changes are in ***bold, underlined and italicized text*** below to enable vendors to quickly recognize changes in paragraphs and/or wording.)

On June 14, 2023, the New Hampshire Department of Health and Human Services published a Request for Bids, soliciting bids to provide exterior coating and repair services for one (1) 6,000 gallon capacity outside oil tank measuring eight (8) feet in diameter by sixteen (16) feet in length, and for one (1) attached steel secondary containment unit measuring ten (10) feet, nine (9) inches in width, twenty (20) feet nine (9) inches in length, and four (4) feet, two (2) inches in height, with a steel pitched containment cover, and support legs, located on the grounds of Hampstead Hospital and Residential Treatment Facility (HHRTF) at 218 East Road in Hampstead, New Hampshire.

The Department is publishing this addendum to:

1. Delete and replace Section 2, Statement of Work, Subsection 2.1, Scope of Services,, Paragraph 2.1.6, with the following:

2.1.6. The selected Bidder must provide all labor, materials, and equipment necessary to complete the services, which include, but are not limited to:

2.1.6.1. Scheduling all visits to the worksite at dates and times approved by the Department.

2.1.6.2. Ensuring the purposes of the scheduled visits include, but are not limited to:

2.1.6.2.1. Inspections and preparation of the storage tank and secondary containment unit

2.1.6.2.2. Deliveries.

2.1.6.2.3. Cleaning and maintenance.

2.1.6.2.4. Removal of materials, tools, and equipment.

2.1.6.3. Removing all loose rust and scale with wire brushes, hand scrapers, ***and/or sandblasting***, in accordance with The Society for Protective Coatings Surface Preparation Specification #2 (SSPC-SP 2), as approved by the Department.

2.1.6.4. ***Removing all adhesive decals from the exterior of the tank and secondary containment unit.***

2.1.6.5. Priming the exterior of the tank and secondary containment unit and applying one coat of DTM (direct to metal) exterior



paint that is resistant to oil, to be approved by the Department.

2.1.6.6. Priming the interior of the secondary containment unit, including the part of the tank that is inside the secondary containment unit, but excluding the inside of the pitched cover, with a paint that is resistant to immersion in oil, and applying one coat of DTM exterior paint that is resistant to immersion in oil, to be approved by the Department.

2.1.6.7. Reattaching new adhesive decals to the tank and secondary unit, to be provided by the Department.

2.1.6.8 Cleaning the worksite and removing debris from the premises.

2. Delete and replace Section 3, Bid Evaluation, Subsection 3.1, Bid Scoring, Paragraph 3.1.1, with the following:

3.1.1. Bid scores will be calculated based on the Total Cost Bid as submitted on Appendix B Addendum #1, Transmittal Letter, Bidder Information and Bid Sheet, Table B-1, Bidder's Cost Bid, Line 4, Total Cost Bid.

3. Delete and replace Section 3, Bid Evaluation, Subsection 3.2, Bidder Selection, Paragraph 3.2.2, with the following:

3.2.2. One (1) Bidder with the lowest Total Cost Bid as submitted on Appendix B Addendum #1, Transmittal Letter, Bidder Information and Bid Sheet, Table B-1, Bidder's Cost Bid, Line 4, Total Cost Bid will be selected.

4. Delete and replace Appendix B, Transmittal Letter, Bidder Information, and Bid Sheet, and replace it in its entirety with Appendix B Addendum #1, Transmittal Letter, Bidder Information, and Bid Sheet, which is attached hereto and incorporated by reference herein.

Remainder of this page intentionally left blank.



APPENDIX B ADDENDUM #1

Transmittal Letter, Bidder Information, and Bid Sheet

Date: _____ Company Name: _____

Address: _____

Vendor Code: _____

To: Dean B. Fancy
Telephone: 603-271-9610
Email: Dean.B.Fancy@dhhs.nh.gov

To Whom It May Concern:

[Insert name of signor: _____], on behalf of [insert name of business submitting the Bid _____] (collectively referred to as "Bidder") hereby submits an offer as contained in the written Bid submitted herewith ("Bid") to the State of New Hampshire in response to RFB-2024-HH-02-EXTER Exterior Oil Tank Painting and Repair Services, in complete accordance with RFB-2024-HH-02-EXTER Exterior Oil Tank Painting and Repair Services.

_____ Is authorized to legally obligate _____

Print Signor Name
Submitting Bid

Complete Name of Entity

Bidder attests to the fact that:

1. The Bidder has reviewed and agreed to be bound by RFB-2024-HH-02-EXTER Exterior Oil Tank Painting and Repair Services.
2. The Bidder has not altered any of the language or other provisions contained in the RFB document.
3. The Bidder accepts terms, conditions, and general instructions stated in Mandatory Business Specifications, Contract Terms, Conditions and Penalties.
4. The Bid is effective for a period of one hundred eighty (180) days from the Bid Submission Due Date as specified in the RFB.
5. The prices the Bidder has quoted in the Bid were established without collusion with other vendors.
6. The Bidder has read and fully understands this RFB and is qualified to provide all services.

_____ (Bidder Signature)



QUALIFICATION OF BIDDER

The Bidder must be able to demonstrate that they can provide the services listed within the Request for Bids. The Bidder shall provide as references at least two (2) clients for which they have provided similar services over the period of the last five (5) years.

Name of Client: _____ Contact Person: _____

Phone Number: _____

Name of Client: _____ Contact Person: _____

Phone Number: _____

Name of Client: _____ Contact Person: _____

Phone Number: _____

BIDDER'S NAME AND ADDRESS

Complete Name of Entity Submitting Bid:

Complete Address:

Telephone Number:

BIDDER'S CONTACT PERSON

Name: Title

TEL. # _____ FAX # _____ EMAIL: _____

BIDDER'S REMITTANCE ADDRESS

**New Hampshire Department of Health and Human Services
Exterior Oil Tank Painting and Repair Services**



Bidder's Cost Bid		
Line	DESCRIPTION	PRICE
1	Flat fee for preparation, painting, and clean-up services for one (1) 6,000 gallon capacity outside oil tank and one (1) attached steel secondary containment unit as described Section 2, Statement of Work, Subsection 2.1, Scope of Services	\$ _____
2	Hourly rate for repair work as specified by the Department: \$ _____	*Hourly Rate x ten (10) hours: \$ _____
3	Other (please specify):	\$ _____
4	**Total Cost Bid: \$ _____	
	*Estimated hours, subject to change **Add the amounts in the Price Column on Lines 1 through 4	

Authorized Signatory's Name Printed: _____

Authorized Signature: _____