



OFFICIAL RESPONSES TO VENDOR QUESTIONS  
 RFP-2022-DPHS-16-OPIOI

No.	Question	Answer
1.	<p><b>Section 3 Statement of Work, Subsection 3.2. Scope of Services, Paragraph 3.2.5.</b></p> <p>Are these trainings in addition to the individual academic detailing sessions required under this contract?</p>	No.
2.	<p><b>Section 3 Statement of Work, Subsection 3.2. Scope of Services, Paragraph 3.2.13.</b></p> <p>Will the vendor need to see 300 unique providers across at least 100 different practices?</p>	Please see <b>Addendum #2</b> . The Department has indicated that these are approximate numbers. The Department may revise these numbers, with CDC approval.
3.	<p><b>Section 3 Statement of Work, Subsection 3.2. Scope of Services, Paragraph 3.2.15.</b></p> <p>a) Does the vendor need to conduct a follow-up academic detailing session with each provider (300 unique providers x 2 visits = 600 total visits)?</p> <p>b) Is there a total number of visits the Department is expecting to have completed during this contract?</p>	<p>a) Yes, the purpose of the follow-up is for the selected Vendor to collect information to determine the effectiveness of the technical assistance provided. The feedback will be provided to the CDC.</p> <p>b) Please see <b>Addendum #2</b>.</p>
4.	<p><b>Section 6 Proposal Process, Subsection 6.5. Exceptions, Paragraph 6.5.1.</b></p> <p>Does an organization that has pre-existing educational materials that can be used to achieve the goals of the academic detailing efforts outlined in this RFP retain all rights, titles, and ownership of all intellectual property and technology that existed prior to the this RFP?</p>	Yes.

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5.	<p><b>Section 7 Proposal Outline and Requirements, Subsection 7.2. Outline and Detail, Paragraph 7.2.10. New Hampshire Certificate of Good Standing</b></p> <p>What are the circumstances and/or laws that guide "as applicable" in the section listed above?</p>	<p>Please see <b>NH RSA 5:18-a Requirements</b> and the New Hampshire Secretary of State's website at: <a href="https://quickstart.sos.nh.gov/online/Account/LandingPage">https://quickstart.sos.nh.gov/online/Account/LandingPage</a>.</p>
6.	<p><b>General</b></p> <p>Are primary care physicians/nurse practitioners/physician assistants considered part of the target audience for these academic detailing sessions?</p>	<p>Yes.</p>
7.	<p><b>General</b></p> <p>Will other primary care settings be targeted as well?</p>	<p>No.</p>
8.	<p><b>General</b></p> <p>a) Will the Department provide lists to the selected Vendor of target healthcare organizations/providers? If so, how will target organizations and providers be identified? Through prescribing data? Or based on other metrics?</p> <p>b) If not, will the Department provide guidance about specific organizations or areas to target?</p>	<p>a) No.</p> <p>b) Yes, the Department will provide technical support by communicating between the selected Vendor and the CDC on qualifying organizations and appropriate target areas.</p>
9.	<p><b>General</b></p> <p>Would a train-the-trainer model be acceptable to propose for this RFP?</p>	<p>Yes.</p>
10.	<p><b>General</b></p> <p>Should the documents be in a PDF or Microsoft Word format?</p>	<p>The Department prefers documents be submitted electronically in PDF format, but will accept Microsoft Word format.</p>

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11.	<b>General</b> In addition to emailing the documents, can I also mail them certified mail in order to ensure delivery?	Please see <b>Subsection 6.7 Proposal Submission</b> . The Department requests that vendors submit proposals electronically only.
12.	<b>General</b> May vendors request Department acknowledgement of RFP documents submitted electronically?	Yes.
13.	<b>General</b> When do you anticipate making a final determination and executing a contract with the selected Vendor?	Please see <b>Subsection 6.2 Procurement Timetable</b> . The Department will begin scoring shortly after the Proposal Submission Deadline. The Department anticipates that if a contract is awarded, it will be effective approximately June 2022.