



## ADDENDUM #2

RFP-2023-BEAS-09-HOMEM

Home Modifications and Repairs Program Services

(Changes are in **bold, underlined and italicized text** below to enable vendors to quickly recognize changes in paragraphs and/or wording.)

On August 25, 2022, the New Hampshire Department of Health and Human Services published a Request for Proposals, to solicit proposals from organizations for the provision of a pilot Home Modifications Repairs program to make improvements and modifications to the residences (“projects”) of New Hampshire homeowners ages 60 and older, pursuant to Title III-B of the Older Americans Act of 1965.

The Department is publishing this addendum to:

### 1. **Modify Section 1, Introduction, Subsection 1.1 Purpose and Overview, Paragraph 6.2, to read:**

#### 1.1. **Purpose and Overview**

This Request for Proposals (RFP) is published to solicit proposals from organizations for the provision of a pilot Home Modifications Repairs program to make improvements and modifications to the residences (“projects”) of New Hampshire homeowners ages 60 and older, pursuant to Title III-B of the Older Americans Act of 1965, as amended through P.L. 114-144, enacted April 19, 2016. Qualified vendors must demonstrate the ability to provide services in New Hampshire statewide, in accordance with recognized environmental accessibility services standards.

Projects may include, but are not limited to, the following types of home improvements and modifications:

- Wheelchair ramps
- Safety grab rails in bathrooms and other locations
- Installing lever-handled doorknobs and faucets
- Installing bathroom fixtures to address access and use
- Modifications to widen door ways for wheelchair access

The selected Vendor will accept referrals from the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services (“Department”) to perform a site evaluation, and develop a project plan for each referral, to be approved by the Department. The selected Vendor will be required to accept and process approximately (15) projects per month. **Projects referred to the Contractor could be located in any community statewide.**

For each project plan approved, the selected Vendor will manage each project, including, but not limited to:



- Overseeing delivery of the requested services;
- Securing subcontractors to perform the projects;
- Monitoring the work in progress; and
- Processing payment to subcontractors and suppliers for services rendered.

The Department) anticipates awarding one (1) contract for the services in this RFP.

**2. Modify Section 3, Statement of Work, Question 4, to read:**

**Q4** *How will you oversee each project while the work is in process? Provide a detailed description of your project management plan, including your approach to ensuring you are able to manage projects statewide.*

**3. Modify Section 3, Statement of Work, Subsection 3.2, Scope of Services, Paragraph 3.2.1, Vendors Conference, Subparagraph 3.2.1.2, part 3.2.1.2.9, Subpart 3.2.1.2.9.2, to read:**

- 3.2.1.2.9.2. Verifying each subcontractor has a current Certified Aging-in-Place Specialist (CAPS) designation from the National Association of Home Builders, or is working to obtain a Certified Aging-in-Place Specialist (CAPS) designation.