**Instructions**: Provide detailed responses in the text boxes to the questions below. If additional attachments are required as specified below, submit the attachments in the order they are requested below. There is no page limit for this Appendix E – Technical Response to Questions or any associated attachments.

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| **Vendor Name** |  |

1. **Please describe in detail the manner and techniques your organization will use to conduct the articulated scope of services above and locate family and other kin in an expeditious manner. Please address:**

* **How you will ensure quick and accurate results.**
* **Your specific approach to and business model surrounding “family finding” and “kinship licensing”.**
* **Your experience in successfully launching a service that adds a significant new component or practice to an existing service.**

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1. **Please provide a proposed Work Plan for year one (1) of the contract period, including but not limited to, all proposed activities, individuals responsible for each step of the process, a schedule and timeline of services provided from the time of Department referral (work flow plan), and measurable performance goals or indicators.**

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1. **How will your organization maximize positive collaboration between the Kinship Care Program, the identified kin, and DCYF? Please provide clear details and provide past examples of times when you worked closely with State entities or other organizations serving children and families.**

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1. **What is your organization’s experience and knowledge working with families who are hesitant to work with the child welfare system? Please describe:**

* **How your organization will overcome a failed first-engagement attempt to kin.**
* **How your organization will overcome kinship hesitance to licensing and non-licensing kinship care home study processes.**
* **What your organization’s experience and knowledge is working with kin who are inexperienced with regard to the child welfare system, and who may be frustrated, angry, or aggressive.**
* **What your experience is in creating a kin first placement culture in other jurisdictions.**

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1. **Please explain how your organization will cultivate different statewide and local community relationships to help provide the specific “kinship supports” as articulated in the scope of services and terminology sections above. Include your system and approach for monitoring and accessing different community supports throughout the State, including statewide and local community supports.**

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