



OFFICIAL RESPONSES TO VENDOR QUESTIONS
 RFP-2023-DLTSS-05-ACQUI

No.	RFP Section	Question	Answer
1.	Section 1, Purpose and Overview, Subsection 1.1, Introduction	a) Do group-based pre-vocational skill building opportunities along with facilitating connections with local vocational rehabilitation providers meet the State's expectations regarding "providing support in seeking and maintaining employment"? b) What reporting expectations would be required regarding employment services and outcomes?	a) Yes. b) Reporting requirements include number of people served and supporting documentation available for auditing, if necessary. Documentation includes progress notes and attendance.
2.	Section 1, Purpose and Overview, Subsection 1.2., Key Information	Regarding extended contract for two additional years, how likely is this to occur, what amount of funding, and what will be the parameters to such funding?	This depends on project implementation. \$750,000 is the price limitation for the initial two year contract term.
3.	Section 1, Purpose and Overview, Subsection 1.4, Background, Paragraph 1.4.2.	Would the Clubhouse be licensed? And if so, through what mechanism?	No. Licensing is not required.
4.	Section 1, Purpose and Overview, Subsection 1.4, Background, Paragraph 1.4.2.	Will the State allow for this covered population to participate in a Clubhouse model already in operation, and that serves Adults with Mental Illness, having an integrated population who have similar/the same needs but paying particular attention to this population's unique needs?	Yes.
5.	Section 1, Purpose and Overview, Subsection 1.4, Background, Paragraph 1.4.2., Paragraph 1.6.1.,	Accommodations and accessibility: RFP mentions state-wide access, CLAS, and accommodations and accessibility as related to population served. Are there other areas of	No, RFP and attachments include all requirements.

**New Hampshire Department of Health and Human Services
Acquired Brain Disorder and/or Traumatic Brain Injury “Clubhouse-Like Model” Pilot**



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	Question #4, Appendices B + D	accommodations and/or accessibility the State is seeking the applicant to address?	
6.	Section 1, Purpose and Overview, Subsection 1.4, Background, Paragraph 1.4.2. and 1.4.3.	Would the Clubhouse services be billable through the ABD waiver, or funded through the State Plan? If so, what would the rate be, and when would this be available?	Some clubhouse services are billable through the ABD waiver, as long as the individual served is eligible and the services are not available on the State Plan. Clubhouse services for ABD are not currently covered on Medicaid State Plan.
7.	Section 1, Purpose and Overview, Subsection 1.4, Background, Paragraph 1.4.3.	Will eligible diagnoses for participation be defined by the State or the selected provider? For example, the NH ABD Waiver includes neuro-degenerative conditions not considered as acquired brain injury by the World Health Organization, such as Huntington's disease.	Please reference the RFP for definition of eligible diagnosis.
8.	Section 1, Purpose and Overview, Subsection 1.1, Introduction, Paragraph 1.4.3.	Does the State have any estimation of the numbers of individuals who would likely be referred to Clubhouse?	No, we are hoping this will be included in the provider proposals
9.	Section 1, Purpose and Overview, Subsection 1.1, Introduction, Paragraph 1.4.3.	Does the State anticipate that individuals being served by Area Agencies under the ABD service array would be referred and participate in clubhouse in lieu of or in addition to receiving Day Services and/or Community Support Services from Area Agency? Would participants be referred to the clubhouse in lieu of, or in addition to, receiving day services and/or community support from the Area Agency system?	We anticipate that ABD Waiver participants may benefit from this model.
10.	Section 10, Additional Terms and Requirements, Subsection 10.3.	If the Department makes their decision more than 120 days after the proposal will we have an opportunity to request changes to the budget?	Yes.

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11.	Section 11, Compliance, Subsection 11.3, Records, Paragraph 11.3.1., Subparagraph 11.3.1.3.	Invoicing--DHHS--by attendance records. What invoicing is being referenced here? AARPA? Waiver funding?	Invoicing refers to ARPA dollars, not Waiver.
12.	Section 11, Compliance, Subsection 11.9., Audit Requirements, Paragraph 11.9.1., Subparagraph 11.9.1.2.	The charitable organization threshold for an audit was increased to \$2 million last year.. Will the selected Vendor will be held to the updated threshold, versus what is noted in the RFP?	Yes.
13.	Appendix A, P-37 and Standard Exhibits D-K, Section 11 and Section 15	Can funding be used for worker's compensation premiums for positions funded through the grant?	No, workers compensation premiums are considered administrative operating costs.
14.	Exhibit C (To Be Drafted)	Are there any pre-determined payment terms we should be aware of related to federal or state regulations/requirements?	No.
15.	General	<p>1. Is there an expectation regarding a start-up date of service provision?</p> <p>2. Is it permissible that the initial startup of services—first phase--is provided online, enabling the provider to expedite the initiation of services while physical location and/or other infrastructure required for a center-based program is acquired and/or prepared?</p>	<p>1. The expectation regarding a start-up date for service provision will be left to applying vendors to describe in their proposals, within a reasonable timeframe.</p> <p>2. Yes, online provision of services for initial start-up is permissible, as long as the online services are in compliance with regulatory requirements associated with the funding stream that is being accessed.</p>