**Instructions**: Provide detailed responses in the text boxes to the questions below. If additional attachments are required as specified below, submit the attachments in the order they are requested below. There is no page limit for this Appendix E – Technical Response to Questions or any associated attachments.

|  |  |
| --- | --- |
| **Vendor Name** |  |

1. **Describe the crisis respite housing facility(ies) that your organization is proposing to provide, including:**
2. Facility location(s).
3. How the facility(ies) meet the minimum facility requirements in this RFP.
4. Which group of individuals listed in 2.1.1 your organization is proposing to provide crisis respite housing for.
5. Number of beds reserved per day for exclusive use throughout the Contract Period, broken out by individual and/or family numbers.
6. How your organization will ensure the safety, wellbeing and, if serving minors, educational needs of individuals while accessing crisis respite housing in your facility.

Click or tap here to enter text.

1. **Describe your organization’s experience providing the services identified in this RFP and to the group identified in your response to Q1.**

Click or tap here to enter text.

1. **Describe your organization’s relationship and collaboration with the Doorways and community providers. Include your plan to ensure collaboration and coordination of services.**

Click or tap here to enter text.

1. **Describe your organization’s capacity to provide the entire scope of work outlined in this RFP?**

Click or tap here to enter text.

1. **How will your organization ensure service availability and provision 24/7? Include your Continuity of Operations Plan (COOP) that ensures the essential functions of the program continue in the event of a disruption of normal operations.**

Click or tap here to enter text.

1. **Describe your organization’s understanding of and experience with administering GPRA interviews. Include your organization’s plan for ensuring GPRA collection plans are completed for all individuals receiving SOR funded services.**

Click or tap here to enter text.

1. **Provide your proposed staffing plan to carry out all of the functions, requirements, roles and duties identified this RFP. Include an organizational chart, resumes for key staff, ratio of staff to clients, and job descriptions for vacant positions.**

Click or tap here to enter text.