

New Hampshire Department of Health and Human Services
Appendix F – Credit Reporting File Layout Description

1.1. Output File(s)

NO	NAME OF THE FILE	FILE FORMAT	TRANSFER MECHANISM	FILE LOCATION	ESTIMATED SIZE (IN MB)
1	Credit Bureau Tap Creation	ASCII formatted text file	FTP	TBD	

1.1.1. File Layout

FIELD NAME	POSITION	LENGTH	TYPE C-CHAR D-DATE N-NUMBER	FORMAT / DEFAULT VALUE	DESCRIPTION
HEADER SECTION:					
HEAD_BDW	1-4	4	N	'0426'	Block Descriptor Word
ID_RECORD	5-10	6	N	'HEADER'	Record Identifier
NO_CYCLE	11-12	2	N	ZEROS	Cycle Number
ID_INNOVIS	13-22	10	C	SPACES	Innovis Program Identifier
ID_EQUIFAX	23-32	10	C	SPACES	Equifax Program Identifier
ID_EXPERIAN	33-37	5	C	'DBOYO'	Experian Program Identifier
ID_TRANSUNION	38-47	10	C	SPACES	TransUnion Program Identifier
DT_ACTIVITY	48-55	8	D	MMDDYYYY	Batch Run Date
DT_CREATED	56-63	8	D	MMDDYYYY	Batch Run Date
DT_PROGRAM	64-71	8	D	ZEROS	Program Date
DT_REVISION_PROGRAM	72-79	8	D	ZEROS	Program Revision Date
NAME_REPORTER	80-119	40	C	'STATE OF NEW HAMPSHIRE'	Reporter Name
ADDR_REPORTER	120-150	31	C	'DIV OF CHILD SUPPORT SVCS'	Reporter Address
ADDR_REPORTER-1	151-183	33	C	'NH DEPT OF H & H S'	Reporter Address
ADDR_REPORTER-2	184-215	32	C	'129 PLEASANT ST CONCORD NH 03301'	Reporter Address
NO_PHONE_REPORTER	216-225	10	N	'6032714872'	Reporter Telephone Number
NAME_VENDOR_SOFTWARE	226-265	40	C	SPACES	Software Vendor Name
NO_VERSION_SOFTWARE	266-270	5	C	SPACES	Software Version Number
FILLER	271-426	156	C	SPACES	
DETAIL SECTION:					
BASE_BDW_VAL_DT_L	1-4	4	N	426	Identifies the Block Descriptor Word Code
IND_PROCESSING	5-5	1	C		Process Indicator
TS_UPDATE	6-19	14	D	MMDDYYYYHHMMS	Batch Date of the receipt that was applied in this transaction; this is 1st part of the Receipt number
IND_CORRECT	20-20	1	C	ZEROS	Correction Indicator
NO_IDENTITY	21-40	20	C	2675360	Identify Number

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ID_CYCLE	41-42	2	C		Frequency Number
NO_ACCOUNT_BANK	43-72	30	C		Identifies the Case ID
CD_TYPE_PORTFOLIO	73-73	1	C	O	Portfolio Type
CD_TYPE_ACCOUNT	74-75	2	C	93	Account Type
DT_OPEN	76-83	8	D	MMDDYYYY	Identifies the date the case was opened
AMT_CREDIT_LIMIT	84-92	9	N	ZEROS	The highest arrear amount limit for the case
AMT_HIGH_CREDIT	93-101	9	N		The highest arrear amount submitted for the case
CD_TERMS	102-104	3	C	1	Code assigned to indicate the duration after which NCP should be reported again
CD_TERM_FREQ	105-105	1	C		Code assigned to indicate how often the NCP should be reported to Credit Agencies
AMT_MONTHLY_PAY	106-114	9	N		The monthly amount need to be paid for the case
AMT_PAY_ACTUAL	115-123	9	N		The actual amount needs to be paid for the case
CD_STATUS_ACCT	124-125	2	C		The status of the account during submission
CD_RATING_PAYMENTS	126-126	1	C	SPACES	Pay Rating
CD_HIST_PAYMENT	127-150	24	C	SPACES	Pay History Profile
CD_COMMENTS_SPECIAL	151-152	2	C		Special Comment Code
CD_COMPLIANCE	153-154	2	C	SPACES	Compliance Code
AMT_BALANCE_CURRENT	155-163	9	N		The current amount needs to be paid for the case
AMT_PAST_DUE	164-172	9	N		This field specifies the past amount due to be paid by the NCP
AMT_CHARGEOFF	173-181	9	N	ZEROS	Original Charge Amount
DT_BILLING	182-189	8	D	MMDDYYYY	Identifies the billing date by the NCP
DT_COMP_FCRA	190-197	8	D	MMDDYYYY	Identifies the first delinquent date by the NCP. Date the 1st DCSS 688-EN40 sent to the NCP
DT_CLOSED	198-205	8	D	MMDDYYYY	Identifies the date the case was closed
DT_LAST_PAYMENT	206-213	8	D	MMDDYYYY	The last date of payment on this case by the NCP
CD_TYPE_INDICATOR	214-214	1	C	SPACES	
RESERVED	215-230	16	C	SPACES	Reserved
CD_TYPE_TRANS	231-231	1	C		Code Trans Type Code
NCP_NAME_LAST	232-256	25	C		Identifies the last name of the participant

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NCP_NAME_FIRST	257-276	20	C		Identifies the first name of the participant
NCP_NAME_MI	277-296	20	C		Identifies the middle initial of the participant
CD_GENERATION	297-297	1	C		Generation Code
SSN	298-306	9	C		Identifies the participant's social security number
DT_BIRTH	307-314	8	D	MMDDYYYY	Identifies the participant's date of birth
NO_TELEPHONE	315-324	10	C		Phone of the participant
CD_ECOA	325-325	1	C	1	Identifies ECOA Code
CD_INFO_CONSUM	326-327	2	C		Consumer Information Indicator
CD_COUNTRY	328-329	2	C		Address Country of the participant's address
ADDR_LINE1	330-361	32	C		Address Line 1 of the participant's address
ADDR_LINE2	362-393	32	C		Address Line 2 of the participant's address
ADDR_CITY	394-413	20	C		Address City of the participant's address
ADDR_STATE	414-415	2	C		Address State of the participant's address
ADDR_ZIP_INTL	416-424	9	C		Address ZIP code of the participant's address
IND_ADDR	425-425	1	C		Identifies the address indicator Y or N
CD_RESIDENCE	426-426	1	C	SPACES	Residence Code
TRAILER SECTION:					
HEAD_RDW	1-4	4	N	426	Record Descriptor Word
ID_RECORD	5-11	7	N	TRAILER	Record Identifier
NO_RECORDS_BASE	11-20	9	N		Total Base Records
FILLER	21-38	18	C	SPACES	
NO_CONSUMER_SEGMENTS_J1	39-47	9	N	ZEROS	Total Associated Consumer Segments J1
NO_CONSUMER_SEGMENTS_J2	48-56	9	N	ZEROS	Total Associated Consumer Segments J2
CT_BLOCK	57-65	9	N	ZEROS	Block Count
CD_STATUS_DA	66-74	9	N	ZEROS	Total Status Code DA
CD_STATUS_05	75-83	9	N	ZEROS	Total Status Code 05
CD_STATUS_11	84-92	9	N		Total Status Code 11
CD_STATUS_13	93-101	9	N	ZEROS	Total Status Code 13
CD_STATUS_61	102-110	9	N	ZEROS	Total Status Code 61
CD_STATUS_62	111-119	9	N		Total Status Code 62
CD_STATUS_63	120-128	9	N	ZEROS	Total Status Code 63
CD_STATUS_64	129-137	9	N	ZEROS	Total Status Code 64
CD_STATUS_65	138-146	9	N	ZEROS	Total Status Code 65
CD_STATUS_71	147-155	9	N	ZEROS	Total Status Code 71
CD_STATUS_78	156-164	9	N	ZEROS	Total Status Code 78
CD_STATUS_80	165-173	9	N	ZEROS	Total Status Code 80
CD_STATUS_82	174-182	9	N	ZEROS	Total Status Code 82
CD_STATUS_83	183-191	9	N	ZEROS	Total Status Code 83

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CD_STATUS_84	192-200	9	N	ZEROS	Total Status Code 84
CD_STATUS_88	201-209	9	N	ZEROS	Total Status Code 88
CD_STATUS_89	210-218	9	N	ZEROS	Total Status Code 89
CD_STATUS_93	219-227	9	N		Total Status Code 93
CD_STATUS_94	228-236	9	N	ZEROS	Total Status Code 94
CD_STATUS_95	237-245	9	N	ZEROS	Total Status Code 95
CD_STATUS_96	246-254	9	N	ZEROS	Total Status Code 96
CD_STATUS_97	255-263	9	N	ZEROS	Total Status Code 97
ECO CODE-Z	264-272	9	N	ZEROS	ECO CODE
TOT-EMPL-SEGS	273-281	9	N	ZEROS	Employment SEQ
TOT-ORIG-CRED-SEG	282-290	9	N	ZEROS	Original credit SEQ
TOT-PURCH-SEG	291-299	9	N	ZEROS	Purchase SEQ
TOT-MORT-INFO-SEG	300-308	9	N	ZEROS	Mortgage Information
TOT-SPEC-PAY-SEG	309-317	9	N	ZEROS	Special Pay SEQ
TOT-CHANGE-SEG	318-326	9	N	ZEROS	Change SEQ
TOT-SSN	327-335	9	N		Total SSN
TOT-SSN-BASE	336-344	9	N		Total SSN base
TOT-SSN-J1	345-353	9	N	ZEROS	Total SSN J1
TOT-SSN-J2	354-362	9	N	ZEROS	Total SSN J2
TOT-DOB	363-371	9	N		Total Date of birth
TOT-DOB-BASE	372-380	9	N		Total Date of birth Base
TOT-DOB-J1	381-389	9	N	ZEROS	Total Date of birth J1
TOT-DOB-J2	390-398	9	N	ZEROS	Total Date of birth J2
TRAILER-TOT-TELEPHONE-NO	399-407	9	N		Trailer record telephone number
TRAILER-FILLER	408-426	19	C	SPACES	Filler