# ADDENDUM #2

RFP-2025-DBH-01-CERTI

Certifying Body for Recovery Residences

# (Changes are in *bold, underlined and italicized text* below to enable vendors

# to quickly recognize changes in paragraphs and/or wording.)

On February 6, 2024, the New Hampshire Department of Health and Human Services published a Request for Proposals, soliciting responses from qualified entities to serve as the certifying body for recovery residences in NH, including:

* Implementing and administering a statewide voluntary certification program for recovery residences, in accordance with the National Alliance Recovery Residences (NARR) Standards and applicable federal and state laws.
* Providing support, training, and technical assistance for prospective, new, and current/returning owners and/or operators of recovery residences.
* Receiving and investigating concerns and complaints regarding certified recovery residences.

The Department is publishing this addendum to:

1. **Modify Section 2.10. Mandatory Questions by replacing Q2 e. as follows:**

**Q2 e. *Describe your proposed process for monitoring maintenance of standards and best practices and what actions will be taken if a lapse is identified.***

1. **Modify Section 2.10. Mandatory Questions by replacing Q2 f. as follows:**

**Q2 f. *Describe the internal processes you will use to monitor staff interactions with recovery houses for ethical, equitable, unbiased treatment. Include how you will engage the Advisory Board for guidance and consultation.***

1. **Delete and replace Appendix** **D – Technical Responses to Questions with the 3.1.2024 version.**

See the Documents for the 3/1/2024 version of Appendix D – Technical Responses to Questions found on the RFP web page: <https://www.dhhs.nh.gov/news-and-media/rfp-2025-dbh-01-certi-certifying-body-nh-recovery-residences>.

*Note: this version modifies Question 2 e. and f.*

1. **Delete and replace Appendix E – Program Staff List with the 3/1/2024 version.**

See the Documents for the 3/1/2024 version of Appendix E – Program Staff List found on the RFP web page: <https://www.dhhs.nh.gov/news-and-media/rfp-2025-dbh-01-certi-certifying-body-nh-recovery-residences>.

*Note: this version updates the spreadsheet title.*

1. **Delete and replace Appendix G – DHHS DoIT Requirements Workbook with the 3/1/2024 version.**

See the Documents for the 3/1/2024 version of Appendix G – DHHS DoIT Requirements Workbook found on the RFP web page: <https://www.dhhs.nh.gov/news-and-media/rfp-2025-dbh-01-certi-certifying-body-nh-recovery-residences>.

*Note: this version has been modified to remove the Deliverable Activity Milestones tab and provides example responses within the Technical Requirements tab.*

1. **Delete and replace Appendix H – Vendor Risk Assessment Report with the 3/1/2024 version.**

See the Documents for the 3/1/2024 version of E Appendix H – Vendor Risk Assessment Report found on the RFP webpage: <https://www.dhhs.nh.gov/news-and-media/rfp-2025-dbh-01-certi-certifying-body-nh-recovery-residences>.

*Note: this version allows for Vendors to enter text.*