



## ADDENDUM #3

RFP-2025-DBH-01-CERTI

Certifying Body for Recovery Residences

(Changes are in **bold, underlined and italicized text** below to enable vendors to quickly recognize changes in paragraphs and/or wording.)

On February 6, 2024, the New Hampshire Department of Health and Human Services published a Request for Proposals, soliciting responses from qualified entities to serve as the certifying body for recovery residences in NH, including:

- Implementing and administering a statewide voluntary certification program for recovery residences, in accordance with the National Alliance Recovery Residences (NARR) Standards and applicable federal and state laws.
- Providing support, training, and technical assistance for prospective, new, and current/returning owners and/or operators of recovery residences.
- Receiving and investigating concerns and complaints regarding certified recovery residences.

The Department is publishing this addendum to:

1. **Modify Section 1.3. Procurement Timetable by replacing it in its entirety as follows:**

### 1.3. Procurement Timetable

All times are according to Eastern Time. The Department reserves the right to modify these dates and times at its sole discretion.		
Item	Action	Date
1.	Solicitation Released	2/6/2024
2.	Letter of Intent Submission Date (optional)	2/12/2024
3.	Vendor Questions Submission Date	2/19/2024 12:00PM – Noon
4.	Department Response to Questions Published	3/1/2024
5.	Vendor Solicitation Response Due Date	<b><u>3/15/2024</u></b> <b><u>12:00PM – Noon</u></b>

2. **Modify Section 2.10. Mandatory Questions, Q6, as follows:**

**Q6.** What is the current capacity of your organization to carry out all requirements of the Scope of Services in this RFP? Provide a Program Staff List – Appendix E,



including an organizational chart, resumes for key staff; job descriptions of and strategies to hire for vacant positions. **Provide your sustainability plan, including any additional funding sources, such as fees, anticipated for these services and how additional funding will be utilized to enhance the program.**

**3. Delete and replace Appendix D – Technical Responses to Questions with the 3.7.2024 version.**

See the Related Documents section on the RFP web page: <https://www.dhhs.nh.gov/news-and-media/rfp-2025-dbh-01-certi-certifying-body-nh-recovery-residences> for the 3.7.2024 version of Appendix D – Technical Responses to Questions.

*Note: this version modifies Question 6.*