

**ADDENDUM #2**  
RFP-2025-HH-01-BEHAV

Behavioral Health Services for Hampstead Hospital and Residential Treatment Facility

(Changes are in ***bold, underlined and italicized text*** below to enable vendors to quickly recognize changes in paragraphs and/or wording.)

On November 30, 2023, the New Hampshire Department of Health and Human Services published a Request for Proposals, soliciting proposals for provision of behavioral health services at Hampstead Hospital and Residential Treatment Facility (HHRTF), a facility located in Hampstead, New Hampshire and owned and overseen by the State of New Hampshire. This includes offering acute psychiatric care for children (ages 5-17) and young adults (ages 18-25) admitted on either a voluntary or involuntary basis, as well as Psychiatric Residential Treatment Facility services for children and adolescents up to age 21.

The Department is publishing this addendum to:

**1. Modify Section 1 Purpose and Overview, Subsection 1.3 Procurement Timetable to read:**

**1.3 Procurement Timetable**

All times are according to Eastern Time. The Department reserves the right to modify these dates and times at its sole discretion.		
Item	Action	Date
1.	Solicitation Released	November 30, 2023
2.	Notification of Intent to Participate in a Tour of HHRTF (mandatory to participate in the optional tour)	December 29, 2023
3.	Tour of HHRTF (optional)	January 4, 2024, time to be determined with Vendor.
4.	Questions Submission Deadline	January 11, 2024 @ 12:00pm EST
5.	<b><i><u>Notification of Intent to Participate in a Tour of HHRTF (mandatory to participate in the optional tour)</u></i></b>	<b><i><u>January 22, 2024</u></i></b>
6.	<b><i><u>Tour of HHRTF (optional)</u></i></b>	<b><i><u>January 24, 2024, time to be determined with Vendor.</u></i></b>
7.	Department Response to Questions Published ( <b><i><u>submission deadline January 11, 2024</u></i></b> )	January 25, 2024
8.	<b><i><u>Department Response to Questions Published (questions resulting from</u></i></b>	<b><i><u>February 1, 2024</u></i></b>

**New Hampshire Department of Health and Human Services  
Behavioral Health Services for Hampstead Hospital and Residential Treatment Facility**

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	<b><u>January 25, 2024 tour)</u></b>	
9.	Vendor Solicitation Response Due Date	February 8, 2024 @ 12:00pm EST

**2. Modify Section 9, Solicitation Response Process, Subsection 9.1 Tour of HHRTF to read:**

9.1. Tour of HHRTF

9.1.1. Vendors will have an opportunity to tour HHRTF at the dates specified in Section 1.3. The Tour of HHRTF will serve as an opportunity for Vendors to view the facility set-up and operations. Vendors must adhere to Appendix K Confidentiality Statement.

9.1.2. Tours are not mandatory but are highly recommended. Good faith potential vendors and their representatives interested in a tour must email the Contract Specialist identified in Subsection 1.2 by the dates specified in Section 1.3. **Vendors may request to attend a tour on one or both dates specified in Section 1.3.** If the Vendor does not notify the Contract Specialist identified in Subsection 1.2 of their intent to participate in a tour of HHRTF by the dates specified in Section 1.3, they will not be allowed to participate. Email notification must contain list of participants who wish to attend the tour. The Contract Specialist will coordinate a tour start time with the interested Vendor.

**3. Add Appendix L HHRTF Floor Plans – Addendum #2.**