

**New Hampshire Department of Health and Human Services**  
**Effective Practices for the Treatment of Opioid and Stimulant Use Disorders**



OFFICIAL RESPONSES TO VENDOR QUESTIONS  
RFP-2023-DBH-08-EFFEC

No.	Section	Vendor Question	State Response
1.	Subsection 1.1., Introduction	a) Are organizations that do not accept Medicaid considered qualified vendors for this solicitation? b) Are for-profit LLC or S-Corporations considered qualified vendors for this solicitation?	a) Yes. b) Yes.
2.	Subsection 1.2., Key Information	Will the Department post the amount of estimated funding available for this solicitation?	No.
3.	Subsection 1.4., Background	Are there any income eligibility guidelines for covered populations to be served through this solicitation?	No.
4.	Subsection 2.1. Scope of Services, Paragraph 2.1.16., Staffing	a) Is the cost for staff assigned to the Contingency Management Program (CMP) to attend the mandatory CM training as required by the Department, an allowable/billable cost? And if so, please provide the training cost so it can be included in the proposed budget. b) Will the Department provide access to general CM training for agency staff who are not associated with the CMP?	a) There is no cost related to required trainings. Trainings will be coordinated by the Department. Selected Vendor(s) may bill staff time at normal rate for required training attendance. b) No.
5.	Subsection 2.1. Scope of Services, Paragraph 2.1.14., Data Collection and Entry	Will the selected Vendor(s) require training to work with the Department's Contractor, Arkansas Foundation of Medical Care Inc. (AFMC) to enter required CMP data into AFMC's REDCap data system?	Yes. Training will be coordinated by the Department.
6.	Subsection 2.3., State	a) Will the selected Vendor(s) require training for completing the Government Performance Results	a) Yes.

**New Hampshire Department of Health and Human Services**  
**Effective Practices for the Treatment of Opioid and Stimulant Use Disorders**



No.	Section	Vendor Question	State Response
	Opioid Response (SOR) Grant Standards	Act (GPRA) initial Survey? b) If so, who will provide this training?	b) Training will be coordinated by the Department.
7.	Subsection 3.3., Cost Proposal Evaluation Criteria	a) What constitutes allowable costs under this RFP? b) Are initial program costs, (e.g. laptops, cell phones, printers, scanners, training, EMR licenses, etc.), allowable?	a) <u>Allowable costs include:</u> salaries, benefits, supplies to support the program, indirect expenses related to the program, training for staff to support the scope of the contract, and software needed for the contract. <u>Prohibited costs include:</u> food and water; construction and renovation expenses; and cell phones purchases for clients. b) Yes. Selected Vendor(s) must submit a detailed list of supplies and/or equipment purchased through this Agreement to the Department, in a format approved by the Department. The Department reserves the right to request the Vendor return any supplies and/or equipment purchased using funding through this Agreement, per Federal requirements.
8.	Subsection 6.3., Technical Response Contents	What is the State of New Hampshire Vendor Code Number referenced in Paragraph 6.3.2, Appendix C – Transmittal Letter and Vendor Information?	The Vendor Number referred in Paragraph 6.3.2. is a code, requested by the Vendor and issued by the State of New Hampshire, Department of Administrative Services More information can be found at: <a href="https://das.nh.gov/purchasing/vendorresources.aspx">https://das.nh.gov/purchasing/vendorresources.aspx</a> .
9.	Subsection 6.4., Cost Proposal Contents	Is the Department requiring Vendors to submit budgets for four (4) State Fiscal Years to account for the possible contract renewals?	No. Vendors are only required to submit budgets through the contract end date listed in Section 1., Purpose and Overview, Subsection 1.2., Key Information.
10.	GENERAL	Is there a minimum or maximum number of individuals a provider should enroll in the contingency	See Section 2.4.1. Vendors should include estimated number of individuals served in Vendor responses to

**New Hampshire Department of Health and Human Services**  
**Effective Practices for the Treatment of Opioid and Stimulant Use Disorders**



No.	Section	Vendor Question	State Response
		management program (CMP) per State Fiscal Year (SFY)?	Mandatory Questions.
11.	GENERAL	Is there a maximum dollar amount individuals enrolled in the CMP can earn per SFY?	Please see Addendum #2.
12.	GENERAL	If a respondent has an excellent plan for its CMP, but the number of individuals it projects results in CM payments that exceed the Department's budget expectation, will the Department provide the opportunity for the respondent to propose a smaller number of patient participants?	Yes.
13.	GENERAL	Will the Department provide funding in advance of individuals enrolling in the CMP or will the Department only reimburse providers for contingency management payments made?	Payment will be made on a cost reimbursement basis for actual expenditures.