



ADDENDUM #3

RGA-2023-DBH-03-OPIOI OPIOID ABATEMENT PROGRAMS

(Changes are in ***bold and italicized text*** below to enable vendors to quickly recognize changes in paragraphs and/or wording.)

On May 4, 2023, the New Hampshire Department of Health and Human Services published a Request for Grant Applications to solicit grant applications for funding to reimburse Applicants through the Opioid Abatement Trust Fund for eligible costs.

The Department is publishing this addendum to:

1. Delete and replace Section 1, Request for Services, Subsection 1.2, Grant Requirements, with the following:

1.2. Grant Requirements

- 1.2.1. Applicants must be an eligible entity as described in above Paragraph 1.1.1.
- 1.2.2. Applicants must request reimbursement for incurred costs that meet one (1) or more of the following qualifying criteria:
 - 1.2.2.1. Any portion of the cost incurred between July 1, 2020 and the release date of this RGA related to outpatient and residential opioid use disorder (OUD) and any co-occurring substance use disorder or mental health (SUD/MH) treatment services, including, but not limited to:
 - 1.2.2.1.1. Services provided to incarcerated individuals.
 - 1.2.2.1.2. Medication assisted treatment (MAT).
 - 1.2.2.1.3. Abstinence-based treatment.
 - 1.2.2.2. Any portion of the cost incurred between July 1, 2020 and the release date of this RGA for emergency response services related to OUD and any co-occurring SUD/MH issues provided by law enforcement and first responders.
 - 1.2.2.3. Any portion of the cost of administering naloxone incurred between July 1, 2020 and the release date of this RGA.
- 1.2.3. Applicants must not request reimbursement for damages.
- 1.2.4. Applicants must only request reimbursement for costs not reimbursable by other ***third-party*** funding sources and must not request



reimbursement for costs that have already been reimbursed by federal, state, or other *third-party* funding sources. **Costs originally paid through county or municipal general funds may be submitted for reimbursement.**

1.2.5. Selected Applicants must submit an invoice with appropriate supporting documentation that identifies and requests reimbursement for approved expenses incurred between July 1, 2020 and the release date of this RGA no later than **60** business days after the effective date of the resulting Grant Agreement. **The Department will not reimburse for expenses without the required supporting documentation that sufficiently supports the expenses and validate the costs are not reimbursable by other funding sources and have not already been reimbursed by another source of funds.**

1.2.5.1. Supporting documentation may include, but is not limited to:

1.2.5.1.1. Time sheets and/or payroll records.

1.2.5.1.2. Receipts for purchases and/or proof of expenditures.

1.2.5.1.3. Proof of services rendered, including proof of expenditures per client, if applicable. Backup documentation **must be de-identified** to prevent constructive identification of any individual.

1.2.5.1.4. **If applicable, claim denial paperwork to support that the services were not able to be reimbursed.**

1.2.5.1.5. **Evidence to validate the costs are not reimbursable by other funding sources and have not already been reimbursed by another source of funds; general ledger/cost center reports, profit and loss statements; and/or audited financials for closed fiscal periods.**

1.2.6. Reporting Requirements

1.2.6.1. Selected Applicants must submit a report, with content identified by and in a format as required by the Commission, to the Department for distribution to the Commission, by the due date specified in the resulting Grant Award. **Such report shall include a detailed account of all monies spent on approved uses including an analysis and evaluation of the funded projects and programs.**