



OFFICIAL RESPONSES TO VENDOR QUESTIONS  
 RGA-2024-DLTSS-01-INTEN

No.	Question	Answer
1.	<p><b>Section 1, Purpose and Overview, Subsection 1.1, Introduction</b></p> <p>Are Applicants required to submit an individual application for each property or can Applicants combine multiple properties on one application?</p>	<p>Applicants may apply to provide services at more than one real estate location; however, Applicants must submit a separate application for each location, each with a separate budget.</p>
2.	<p><b>Section 1, Purpose and Overview, Subsection 1.1, Introduction</b></p> <p>Are Applicants required to provide a separate application for each:</p> <ol style="list-style-type: none"> <li>1) Currently owned property?</li> <li>2) Properties owned by a third party?</li> <li>3) Expansion of existing homes?</li> <li>4) Proposed new properties that are not identified?</li> </ol>	<ol style="list-style-type: none"> <li>1) Yes.</li> <li>2) Yes.</li> <li>3) Yes.</li> <li>4) Yes.</li> </ol>
3.	<p><b>Section 1, Purpose and Overview, Subsection 1.5, Grant Agreement Requirements-Intensive Treatment Services, Paragraph 1.5.2, AND</b></p> <p><b>Section 1, Purpose and Overview, Subsection 1.5, Grant Agreement</b></p>	<p>Yes.</p>



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	<p><b>Requirements-Intensive Treatment Services, Paragraph 1.5.8, Reporting Requirements</b></p> <p>Will the Department identify staff to oversee project implementation and the subsequent ongoing provision of services?</p>	
4.	<p><b>Section 1, Purpose and Overview, Subsection 1.5, Grant Agreement Requirements-Intensive Treatment Services, Paragraph 1.5.2, Subparagraph 1.5.2.1, Part 1.5.2.1.3</b>  <b>AND</b>  <b>Section 1, Purpose and Overview, Subsection 1.7, Grant Agreement Requirements-Homeless Housing Services, Paragraph 1.7.1, Subparagraph 1.7.1.1, Part 1.7.1.1.3</b></p> <p>1) For Applicants intending to acquire properties that have not been identified, should the Applicant provide a physical description of the type of properties the Applicant plans to acquire and desired characteristics of the properties?</p> <p>2) Should the Applicant provide photographs of properties the Applicant has purchased for similar projects in other</p>	<p>1) Yes. See Mandatory questions Q1, Project Plan.</p> <p>2) Photographs are not required for properties not yet identified.</p>

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	geographic locations?	
5.	<p><b>Section 1, Purpose and Overview, Subsection 1.5, Grant Agreement Requirements-Intensive Treatment Services, Paragraph 1.5.2, Subparagraph 1.5.2.1, Part 1.5.2.1.5</b> <b>AND</b> <b>Section 1, Purpose and Overview, Subsection 1.7, Grant Agreement Requirements-Homeless Housing Services, Paragraph 1.7.1, Subparagraph 1.7.1.1, Part 1.7.1.1.5</b></p> <p>Will there be an allotment of funds in the grants resulting from this RGA to compensate selected Applicants for costs associated with providing the services?</p>	<p>No. Applicants must submit a project plan that includes a budget of all anticipated expenses to place the property in service, with a total final amount of funds the Applicant is requesting for each project.</p>
6.	<p><b>Section 1, Purpose and Overview, Subsection 1.5, Grant Agreement Requirements-Intensive Treatment Services, Paragraph 1.5.9, Basic Services</b></p> <p>If the individuals being served are covered under the Developmental Disability or Acquired Brain Disorder waiver can waiver funding be used to cover the provision of services?</p>	<p>Yes. 1915-c HCBS Developmental Disability or Acquired Brain Disorder waiver funding is used to supplement and support ongoing costs of provision of services.</p>
7.	<b>Section 1, Purpose and Overview,</b>	Background check requirements can be found in NH Administrative

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	<p><b>Subsection 1.10, Background Checks, Paragraph 1.10.1, Subparagraph 1.10.1.1</b> What is the required method of securing criminal background checks?</p>	<p>Rule He-M 506, and NH Administrative Rule He-M 1001. <a href="https://www.dhhs.nh.gov/sites/g/files/ehbemt476/files/documents2/he-m-506.pdf">https://www.dhhs.nh.gov/sites/g/files/ehbemt476/files/documents2/he-m-506.pdf</a>; <a href="https://www.dhhs.nh.gov/sites/g/files/ehbemt476/files/inline-documents/sonh/he-m-1001.pdf">https://www.dhhs.nh.gov/sites/g/files/ehbemt476/files/inline-documents/sonh/he-m-1001.pdf</a></p>
8.	<p><b>Section 1, Purpose and Overview, Subsection 1.5, Grant Agreement Requirements-Intensive Treatment Services, Paragraph 1.5.12, Safety and Security</b> Will the Department provide the Unsafe and Inappropriate Materials Policy and Procedure?</p>	<p>No. The Unsafe and Inappropriate Materials Policy and Procedure must be developed by the selected Applicant. See Addendum #3.</p>
9.	<p><b>Section 1, Purpose and Overview, Subsection 1.5, Grant Agreement Requirements-Intensive Treatment Services Paragraph 1.5.13 Staffing</b> Are there specific requirements for each position including education, years of experience, certification or licensure?</p>	<p>Vendors must complete Appendix F, Program Staff List with each application. Program Staff Lists will be evaluated based on how well the Applicant's proposed staff aligns with the requirements of the RGA and the population to be served.</p>
10.	<p><b>Section 2, Applicant Information, Section 2.1, Compensation</b> Is there a maximum dollar amount or number of applications an organization may submit?</p>	<p>No. Applications must be adhere to the funding requirements established in the RGA.</p>
11.	<p><b>Section 2, Applicant Information, Subsection 2.1, Compensation,</b></p>	<p>No. However, applications will be evaluated based on how well the Applicant's project plan aligns with the requirements of the RGA,</p>

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	<p><b>Paragraph 2.1.2, Intensive Treatment Services, Subparagraph 2.1.2.2</b> Is there anything additional that might be needed if the application is more than the target rate of \$100,000 per individual?</p>	<p>including the requested amount of funding per person served and the needs of the Department.</p>
12.	<p><b>Appendix B Standard Exhibits, Exhibit C, Payment Terms, Section 9, Property Standards, Subsection 9.2, Real Property</b> If for some reason the recipient is unable to keep the program running for 10 years, will there be a claw back of funding, if so what would those terms be?</p>	<p>When real property is no longer used for the originally authorized purpose, the Grantee must obtain disposition instructions from the State. See Appendix B Standard Exhibits, Exhibit C, Payment Terms, Section 9, Property Standards, Subsection 9.2, Real Property.</p>
13.	<p><b>Appendix B, Standard Exhibits, Exhibit G, Certification of Compliance with Requirements Pertaining to Federal Nondiscrimination, Equal Treatment of Faith-Based Organizations and Whistleblower Protections</b> Does the requirement to report only pertain to findings involving operations in New Hampshire?</p>	<p>No.</p>
14.	<p><b>Appendix C, Addendum to CLAS Section of RGA for Purpose of Documenting Title VI Compliance</b></p>	<p>Four factor analysis is an internal assessment organizations can use to determine the right mix of services to provide to clients with limited English proficiency (LEP). The Department does not recommend an</p>



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	Can the Department provide a template or example of the 4-factor assessments for LEP they prefer or recommend Applicants use?	example of four-factor analysis, or provide a template. <b>Applicants are not required to submit their four-factor analysis with their application.</b> Please see Appendix C, Addendum to CLAS Section of RGA for Purpose of Documenting Title VI Compliance for a narrative description. For further information, please visit the United States Department of Health and Human Services website at: <a href="https://www.hhs.gov/civil-rights/for-providers/laws-regulations-guidance/guidance-federal-financial-assistance-title-vi/index.html">https://www.hhs.gov/civil-rights/for-providers/laws-regulations-guidance/guidance-federal-financial-assistance-title-vi/index.html</a>
15.	<b>Appendix D, Transmittal Letter and Applicant Information</b> Are Applicants required to provide an Executive summary and responses in the tables provided, or is it acceptable for responses to be provided in an appended document?	Applicants can attach supporting documents or additional pages to Appendix D.
16.	<b>Appendix F, Program Staff List</b> Should we list only staff positions for which we are requesting funding under this grant, or should we list all staff positions that we would place in the home/ engage to support the residents after the start-up period?	Applicants must provide a staff list that includes personnel who will be assigned to provide required services at the target property after it is placed in service.
17.	<b>General</b> If a Vendor is operating an Intensive Treatment Services (ITS) program that is currently receiving a state subsidy for room and board costs, would that subsidy continue should the Vendor be	The ITS room and board subsidy is not addressed in this Request for Grant Applications, which is intended to pay for infrastructure only. Room and board subsidies would continue to be awarded using the normal process.

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	awarded a grant through RGA-2024-DLTSS-01-INTEN, with the intent to purchase and renovate the facility at which the program operates?	
18.	<b>General</b> Can the State share any data related to individuals in need of ITS by geographic area?	There is need statewide for ITS homes for individuals currently residing out of state and in need of ITS services in New Hampshire. Applications may be submitted to provide ITS services in any geographic area of the state.
19.	<b>General</b> Is there a target date or deadline to start the project?	No. The Department will evaluate each application, including the project plan, and assign points for each response, including the project plan, based on the criteria and standards contained in the RGA and the needs of the Department.  Applicants must provide a detailed timeline for the proposed project, including how you will ensure the project is completed on or before March 1, 2025.
20.	<b>General</b> Is there a date by which new residences must be placed in service?	New residences must be placed in service before March 1, 2025.
21.	<b>General</b> Will the Department provide additional funds for ongoing property maintenance and operations?	No, this is a one-time funding award.
22.	<b>General</b> Is Intensive Treatment Services defined by New Hampshire Administrative rule?	Not at this time. Please see the required services in Section 1, Purpose and Overview, Subsection 1.5, Grant Agreement Requirements-Intensive Treatment Services.
23.	<b>General</b>	The Department will help provide clarification on whether or not a

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<b>No.</b>	<b>Question</b>	<b>Answer</b>
	Will the decision for clinically accepting individuals for ITS homes be made by selected Applicants, by the Department or jointly?	specific individual's needs meets the requirements identified Sections 1, Purpose and Overview, Subsection 1.4, Background, Paragraph 1.4.4, Objectives, Subparagraph 1.4.4.1, Intensive Treatment Services (ITS). The final decision to accept each individual will be made through joint consideration by the individual or guardian, the provider agency, the service coordinator, and the Department.