



## ADDENDUM #1

RGA-2024-DLTSS-02-WORKF  
Workforce Recruitment and Retention Strategies for Home and  
Community Based Services

(Changes are in **bold, underlined and italicized text** below to enable vendors to quickly recognize changes in paragraphs and/or wording.)

On April 7, 2023, the New Hampshire Department of Health and Human Services, Division of Long Term Supports and Services (“Department”), published a Request for Grant Applications (RGA) seeking responses from eligible Vendor agencies to develop and implement new and innovative workforce solutions, statewide, to increase recruitment and retention of the Home and Community Based Services (HCBS) direct care workforce.

The Department is publishing this addendum to:

**1. Modify Section 1, Purpose and Overview, Subsection 1.5, Grant Agreement Requirements, Paragraph 1.5.1, Subparagraph 1.5.1.5, to read:**

1.5.1.5. **Focused retention, which for the purpose of this RGA is defined as retention efforts targeting a specific demographic.**

**2. Modify Section 2, Applicant Information, Subsection 2.1, Compensation, by adding Subparagraph 2.1.3, to read:**

2.1.3. **Upon selecting an Application proposing more than one (1) project, ONLY the funding requested for project(s) that meet the grant agreement requirements, in accordance with Subsection 2.2, Certification and Award Process, will be considered the total funding requested when allotting the initial threshold amount, in accordance with Subsection 2.3, Award Methodology.**

**3. Modify Section 2, Applicant Information, Subsection 2.2, Certification and Award Process, Paragraph 2.2.1, to read:**

2.2.1. The Department will review applications **for completeness**, and assign an overall “Pass/Fail” rating based on the following criteria:

2.2.1.1. The Applicant is an eligible Provider as specified in Subsection 1.1;

2.2.1.2. The Applicant’s proposed project(s) meet one (1) or more of the qualifying project criteria specified in Paragraph 1.5.1;

2.2.1.3. The Applicant’s Work Plan meets the requirements as specified in Paragraph 1.5.3; and

2.2.1.4. The Applicant meets all other requirements as specified in this RGA.



4. Modify Section 2, Applicant Information, Subsection 2.5, Application Content, Paragraph 2.5.1, Grant Application Narrative, Subparagraph 2.5.1.1, Article 2.5.1.1.2, to read:
  - 2.5.1.1.2. Appendix E - Budget Sheet (with budget narrative), for each State Fiscal Year of the project period, not to extend beyond March 31, 2025, for the total funding requested.