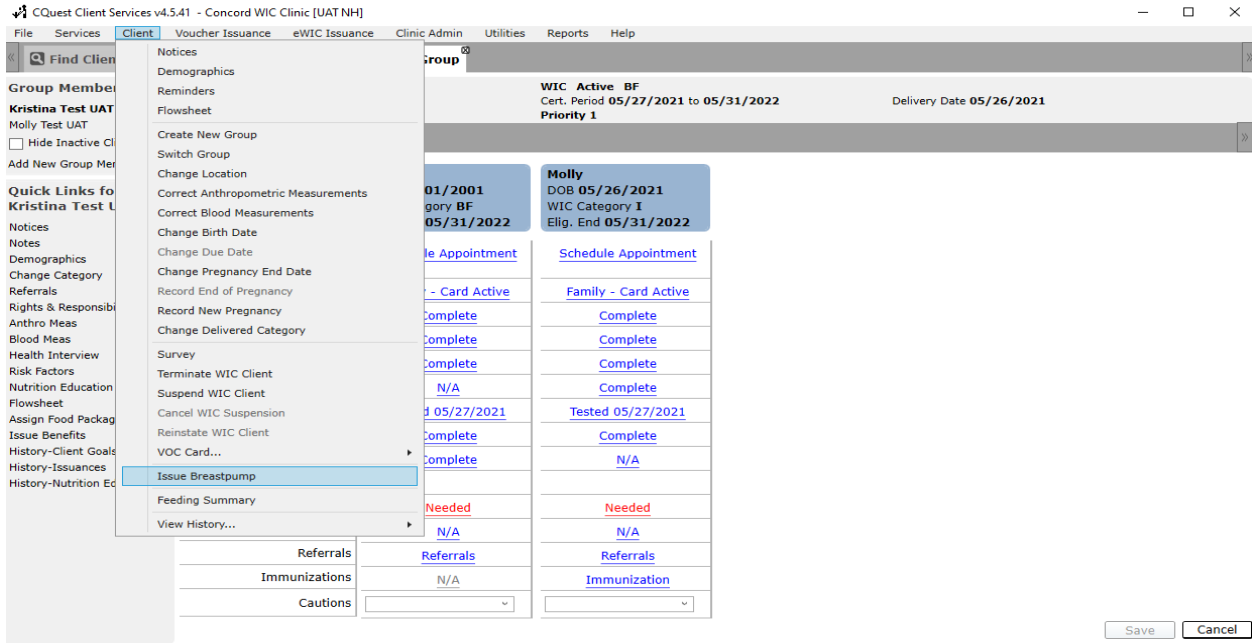


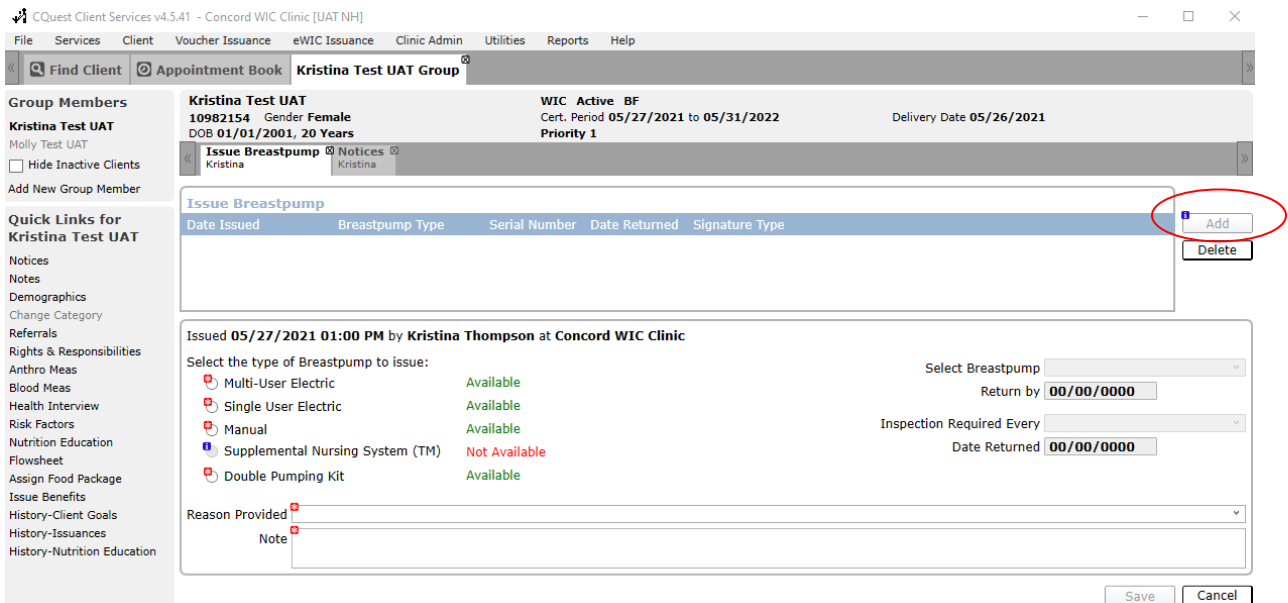
# How to Issue a Manual Breastpump in StarLINC

With the mother's record open, click at the top menu:

1. Click Client- Issue Breastpump



2. Click Add



3. Click the radio button for Manual. The green Available indicates that the agency has inventory available.

4. Select a Reason why the pump is being provided in the drop-down box. And enter a short note explaining why mom needed the pump. Then click Save.

The screenshot shows the 'Issue Breastpump' form in the CQuest Client Services v4.5.41 interface. The client information is Kristina Test UAT, 10982154, Female, DOB 01/01/2001, 20 Years. The pump is issued on 06/22/2021 at 09:33 AM by Kristina Thompson at Concord WIC Clinic. The form includes a table for 'Issue Breastpump' with columns for Date Issued, Breastpump Type, Serial Number, Date Returned, and Signature Type. Below the table, there are fields for 'Select the type of Breastpump to issue:' with radio buttons for Multi-User Electric (Available), Single User Electric (Available), Manual (selected, Available), Supplemental Nursing System (TM) (Not Available), and Double Pumping Kit (Available). There are also fields for 'Select Breastpump', 'Return by' (00/00/0000), 'Inspection Required Every', and 'Date Returned' (00/00/0000). A dropdown menu for 'Reason Provided' is open, showing options: Difficulty Breastfeeding, Medicaid Pump Broken, Medical Reason, Other, Pending Medicaid Pump, Premature Infant, School, Supply Issues, and Work. A 'Note' field contains the text 'Difficult Breastfeeding'.

The screenshot shows the 'Issue Breastpump' form in the CQuest Client Services v4.5.41 interface, fully filled out. The client information is Kristina Test UAT, 10982154, Female, DOB 01/01/2001, 20 Years. The pump is issued on 06/22/2021 at 09:33 AM by Kristina Thompson at Concord WIC Clinic. The form includes a table for 'Issue Breastpump' with columns for Date Issued, Breastpump Type, Serial Number, Date Returned, and Signature Type. Below the table, there are fields for 'Select the type of Breastpump to issue:' with radio buttons for Multi-User Electric (Available), Single User Electric (Available), Manual (selected, Available), Supplemental Nursing System (TM) (Not Available), and Double Pumping Kit (Available). There are also fields for 'Select Breastpump', 'Return by' (00/00/0000), 'Inspection Required Every', and 'Date Returned' (00/00/0000). The 'Reason Provided' dropdown is set to 'Work'. The 'Note' field contains the text 'Prefers manual pump.'. The 'Save' and 'Cancel' buttons are visible at the bottom right.

6. You now have a record of the mother receiving a manual pump in StarLINC, which allows for inventory and reports to be generated. Follow up notes are not required on this screen **but recommended to track pump follow ups. Notes populate in Administrative note field.**